



STREET SIDE SALES BUSINESS LICENSE APPLICATION

60-DAY BUSINESS LICENSE

Please remit to:
CITY OF TROUTDALE
219 E. Historic Columbia River Hwy., Troutdale, OR 97060
(503) 665-5175 Website: www.troutdaleoregon.gov

OFFICE USE ONLY:
BUSINESS LICENSE NUMBER:
2016 - _____

PLEASE PRINT CLEARLY

Business Name: _____ **Business Start Date:** _____

(First day of street side sales)

DBA (if applies) _____ Business Phone (1): _____

Type of Business: _____ Business Phone (2): _____
60-character limit – this description will appear on your license

Troutdale Address Where Sales Will Occur: _____

Business Address: (no P.O. boxes) _____ E-mail Address: _____

City: _____ State: _____ Zip: _____ Check One:

Mailing Address: (if different) _____ Corporation LLC S. Corp

City: _____ State: _____ Zip: _____ LLP SOLE PROPRIETOR

All businesses: Check One: OWNER or LOCAL MANAGER

Name _____ Phone _____

Address _____ City, State, Zip _____

Birth Date _____ Drivers License # _____ State _____

Required for all corporations & partnerships: Check One: PARTNER or CORPORATE CONTACT

Name _____ Phone _____

Address _____ City, State, Zip _____

Birth Date _____ Drivers License # _____ State _____

PLEASE COMPLETE THE FOLLOWING:

- (1) Are you self-employed?
 YES NO
- (2) (Including self) Number of employees:
Full-time # _____ Part-time # _____
- (3) Circle day(s) business is operating:
M TU W TH FR SA SU
- (4) Business hours: _____

STREET SIDE SALES

WITH THIS APPLICATION, PLEASE SUBMIT:

1. Copy of the **current lease agreement** or letter from the property owner verifying when you will be operating your business on the property;
2. City of Gresham **Fire Permit Application** (attached);
3. **Sign Application** (attached). **BEFORE YOU COMPLETE THIS APPLICATION**, be sure to contact the Senior Planner, at 503-674-7228.

You must initial in the signature area on the back of this application that you have read and understand / accept the (attached) Home Occupation & Street Side Sales Regulations that apply to your street side sales business.

