



TROUTDALE POLICE DEPARTMENT

"Committed to policing excellence through proactive service and professionalism"

AGENDA

City of Troutdale
Public Safety Advisory Committee

City Conference Building
223 Buxton Road, Troutdale, OR 97060

Thursday May 5th, 2011

- I. Roll Call
- II. General Public Comment
- III. Approve Minutes of April 7th, 2011
- IV. Review 2011 PSAC Goals
- V. Police Facility Project Update
- VI. Police Facility Project Public Comment
- VII. Closing Comments
- VIII. Adjourn

Phone Numbers

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8:00 am – 5:00 pm
Monday – Friday

VALUES

Compassion
Courage
Respect
Integrity
Excellence
Service

Notes from the Troutdale Public Safety Advisory Meeting, Held April 7, 2011

1. Chief Anderson called the roll at 7:00 PM.
Present: Mike Goss, Chief Anderson, Robert Taylor, Bill Flynn, Tina Tebbens, Bob Adams, Rich Allen, Teresa Troudt, Norm Thomas, Jason Gates, Jorgan Shaw, Jerry Stitzel,

Absent: Justin McCauley, Robert Adams, Tori LeMans-Beason
2. General Public Comment: none; no members of the public were present.
3. The minutes of our March 3rd meeting were approved.
4. At 7:03, we began reviewing the PSAC goals:
 - a) Item 1- New due date for Crime analysis is due June 1st, 2011
Teresa Troudt will give short presentation at next meeting
 - b) Item 3 – July 15th confirmed as the Wood village National Night out date
 - c) Item 5 – Wal- Mart has been secured and goal is 200 barrels
 - d) Item 6 - confirmed meeting date and added Sgt Wendland will be obtaining training from PPB Crime Prevention
 - e) Item 7 – Tina will be contact person for the Summer Feast Event
5. At 7:25 PM, Chief Anderson reported that we are in the RFP Process for the Architect, there are several steps that have to be taken to get that person on board- We are currently waiting for the top three candidates to respond, and Interviews will be the 25th & 26th of Apr.
6. 7:27 No members of the public attended our meeting, so no one spoke for agenda item VI.
7. At 7:27 PM, we went around the room to offer closing comments.
 - Jason reported that next Thursday Apr. 14, from 1800-2000, at Mult Co East building ,will be a presentation given regarding Public Outreach and Education & Senate bill 111 - related to the legislation that took effect which makes it a State requirement that certain jurisdictions & counties, come up with a multi - interagency policy with regard to officer involved shootings and use of force for investigations.
 - Chief reported that he will be gone for the next couple of weeks, but will be in town for the weekend, and the Budget meeting.
8. At 7:32 PM, we adjourned.

Prepared by Teresa Troudt on April 7th and approved by the PSAC on _____

City of Troutdale Public Safety Advisory Committee 2011 Goals

GOAL	ASSIGNED	DELIVERABLE OUTCOME	DUE
<p>1. Add a Proactive Crime Analysis Function</p>	<p>Chief, Sgt. Shrake, Jerry Stitzel, Jason Gates, Tori LeMans-Beason</p>	<p>Implement Crime Analysis</p>	<p>June 1, 2011</p>
<p>1/6 A grant has furnished the funds to hire a person for the Crime Analyst position. 3/6 Teresa Troutd was hired and now training with the software consultant 4/7 Teresa would like to give a short presentation at the meeting in May</p>			
<p>2. Produce the TPD Recognition and Awards Ceremony</p>	<p>Chief, Sgt. Kaer, Bill Flynn, Jorgan Shaw, Tina Tebbens, Justin McCauley</p>	<p>Conduct Ceremony</p>	<p>Complete</p>
<p>1/6 Mike will call Sgt. Kaer Monday afternoon to obtain the content for the printed program. Mike and Jerry will print it in Jerry's office. 2/3 PSAC members will show up early to welcome guests. The sponsor is taking care of the site, food and beverages 3/6 The awards Ceremony and banquet was successful and well received by all Date and location secured for next year</p>			
<p>3. Report PSAC Goals to Troutdale Mayor, City Council, Dept. Directors</p>	<p>Teresa Troutd, Mike Goss</p>	<p>Quarterly Summaries Distributed</p>	<p>March, June, September, December 2011</p>
<p>1/6 Quarterly reports are distributed to the Council by Melody. The quarterly progress report to the City Council and City Manager is working well, thanks to Melody's efforts. 3/6 March will be distributed by Teresa Troutd this month before April meeting- completed 4/7 March report competed- Next Quarterly Summary due in June 2011</p>			
<p>4. a) Produce National Night Out Event</p>	<p>Jason Gates, Justin McCauley, Tori LeMans-Beason, Jorgan Shaw, Bill Flynn</p>	<p>Produce a schedule of events; Assist at event</p>	<p>Wood village -July 15, 2011</p>
<p>1/6 Jason will report on his progress next month. Jason and Jorgan praised the efforts of Dana Fuller in producing previous years' National Night Out events. 2/3 There is new leadership in Wood Village and Jason will talk with them and report back at next meeting. 3/6 Date clarification for the actual events 4/7 Date of event July 15 from 1630- 2200 confirmed On track MCSO Deputy Kate Lazini will be the Organizer of this event- Looking for MC for event Raffle will not be called out this year, winner numbers will be posted on white board.</p>			
<p>b) Troutdale National Night Out Event</p>	<p>Jason Gates, Justin McCauley, Tori LeMans-Beason, Jorgan Shaw, Bill Flynn</p>	<p>Produce a schedule of events; Assist at event</p>	<p>Aug. 2, 2011</p>
<p>4/7 – Has the application been completed? This year the neighborhood watch captains will hold sidewalk gatherings</p>			

5. Coordinate the 2011 Christmas Toy Drive	Jorgan Shaw, Bob Adams, Tina Tebbens, Jason Gates, Jerry Stitzel, Justin McCauley	Toys delivered to Snow-Cap	Start Date – Friday after Thanksgiving December 20, 2011
1/6 Jorgan reported the progress of the 2010 Toy Drive: 137 barrels of toys (87 barrels in 2009); \$1,700 cash (\$1,000 in 2009); Jorgan wants to mobilize for last-minute needs in 2011, needs that public service agencies aren't equipped to serve. 4/7- Wal-Mart has been secured, this year's goal is 200 barrels of toys			
6. Recruit Neighborhood Watch Block Captains & conduct Block Captain Training	Bob Adams, Tori LeMans-Beason, Sgt. Joel Wendland	6 Block Captains signed up; training conducted with all Block Captains	December 2011
1/6 Bob Adams reported that we are on target for 6 Block Captains. Training will be scheduled for the clock captains. A volunteer called to assist. 3/6 On April 23 rd , TPD will host a combined Neighborhood Watch and Code Enforcement meeting. 4/7 Sat Apr. 23, confirmed meeting, and Sgt Wendland will be obtaining training from Catherine Anderson from PPB Crime prevention			
7. Revise the Troutdale PD Strategic Plan	Chief, Teresa, Bob Taylor	Plan Revised	December 20, 2011
1/6 Work is underway. It will be documented by Chief Anderson for reporting at a future PSAC meeting. 3/6 Robert Taylor will have more to report on the Strategic Plan at our April meeting 4/7 Update next meeting			
8. Plan for a presence at this year's Summerfest Event	Tina Tebbens, Jerry Stitzel, Bill Flynn	Tent or booth to promote Neighborhood Watch, hand out maps, etc.	July 16, 2011 Parade starts at 11am
3/6 Tina reported that John Leamy (Chamber of Commerce) gave her a vendor application for our proposed tent at Summerfest. Bob Adams and Tori LeMans-Beason will help Tina plan our participation at Summerfest.			
4/7 Application will be completed closer to July, Tina will be contact person for this event- Will we participate in Parade?			
9. Produce the TPD Recognition and Awards Ceremony	Chief, Sgt. Wilkerson, Bill Flynn, Jorgan Shaw, Tina Tebbens, Justin McCauley	Conduct Ceremony @ McMenamins	February 22, 2012
3/6 Bill Flynn will lead this goal. Sgt. Wilkerson will replace Sgt. Kaer from the PD. All PSAC members will be responsible for this goal. 4/7 On track			

NOTE: Updates to the Goals are sent to the Mayor, City Council and Department Managers each quarter by Police department staff.