



Randy Lauer, *Mayor*

David Ripma

Alison Caswell

Geoffrey Wunn

Glenn White

Jordan Wittren

Sandy Glantz

# Agenda

## January 23, 2024

Regular Meeting | 7:00 p.m.

Troutdale Police Community Center – Kellogg Room  
234 SW Kendall Ct, Troutdale, OR 97060

1. **Pledge of Allegiance, Roll Call, Agenda Update**
2. **Public Comment:** Public Comment on non-agenda and consent agenda items is welcome at this time. *Public comment on agenda items will be taken at the time the item is considered. Public comments should be directed to the Presiding Officer and limited to matters of community interest or related to matters which may, or could, come before Council. Each speaker shall be limited to 5 minutes for each agenda item unless a different amount of time is allowed by the Presiding Officer, with consent of the Council. The Council and Mayor should avoid immediate or protracted responses to citizen comments.*
3. **Consent Agenda:**
  - 3.1 **Minutes:** December 12, 2023 City Council Regular Meeting.
4. **Update:** An update from the Bureau of Emergency Communications (BOEC). – **Bob Cozzie, Director of BOEC**
5. **Report:** Parks Advisory Committee’s proposed additions to designated on-leash parks. – **Travis Hultin, Public Works Director and Jona Jacobsen, Parks and Facilities Superintendent**
6. **Update:** An update from Public Works on the City’s response to the recent weather event. – **Travis Hultin, Public Works Director**
7. **Staff Communications**
8. **Council Communications**
9. **Adjournment**

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Randy Lauer, Mayor

Dated: January 17, 2024

## Meeting Participation

The public may attend the meeting in person or via Zoom. Please email [info@troutdaleoregon.gov](mailto:info@troutdaleoregon.gov) by **5:00pm on Monday, January 22<sup>nd</sup>** to request Zoom meeting access credentials. You may also submit written public comments via email to [info@troutdaleoregon.gov](mailto:info@troutdaleoregon.gov) no later than **5:00pm on Monday, January 22<sup>nd</sup>**. City Council Regular Meetings are broadcast live on Comcast Cable Channel 30 (HD Channel 330) and Frontier Communications Channel 38 and replayed on the weekend following the meeting - Friday at 4:00pm and Sunday at 9:00pm.

Further information and copies of agenda packets are available at: Troutdale City Hall, 219 E. Historic Columbia River Hwy. Monday through Friday, 8:00 a.m. - 5:00 p.m.; on our Web Page [www.troutdaleoregon.gov/meetings](http://www.troutdaleoregon.gov/meetings) or call Sarah Skroch, City Recorder at 503-674-7258.

The meeting location is wheelchair accessible. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to: Sarah Skroch, City Recorder 503-674-7258.

**DRAFT**

**MINUTES**  
**Troutdale City Council – Regular Meeting**  
**Troutdale Police Community Center – Kellogg Room**  
**234 SW Kendall Court**  
**Troutdale, OR 97060**

**Tuesday, December 12, 2023 – 7:00PM**

**1. PLEDGE OF ALLEGIANCE, ROLL CALL, AGENDA UPDATE**

Mayor Lauer called the meeting to order at 7:00pm.

**PRESENT:** Mayor Lauer, Councilor Ripma, Councilor Wunn, Councilor White, Councilor Wittren and Councilor Glantz.

**ABSENT:** Councilor Caswell (excused).

**STAFF:** Ray Young, City Manager; Kenda Rimes, Deputy City Recorder; Matthew Kahl, Acting City Attorney; Erich Mueller, Finance Director and Travis Hultin, Public Works Director.

**GUESTS:** See Attached.

Mayor Lauer asked for agenda updates.

Ray Young, City Manager, replied that item #5 will be moved to the end of the agenda due to one of the presenters having a prior meeting conflict.

**2. PUBLIC COMMENT:** Public comment on non-agenda and consent agenda items is welcome at this time.

Paul Wilcox, Troutdale resident, read from a self-prepared statement (attached as Exhibit A).

**3. CONSENT AGENDA:**

**3.1 MINUTES:** November 14, 2023 City Council Regular Meeting

**3.2 RESOLUTION:** A resolution approving an intergovernmental agreement with the Oregon Tourism Commission for a 2023-2025 Competitive Grants Program Grant.

**3.3 RESOLUTION:** A resolution approving a short-term extension of exclusive franchise agreement with Waste Management of Oregon.

Councilor Glantz asked to pull item #3.2 from the consent agenda.

**MOTION:** Councilor Ripma moved to approve the consent agenda, items 3.1 and 3.3.  
**Seconded by Councilor Glantz.**  
**Motion Passed 6-0.**

Erich Mueller, Finance Director, gave a brief overview of the staff report for Item #3.2 from the consent agenda.

Ray Young stated staff was already planning on spending at least the \$75,000 of matching money from the City to do a parking study. What Marlee has done here is leverage the money the City was already going to spend and turn it into another \$100,000 to use for the parking study and expand it to a true transportation study in downtown Troutdale regarding tourism and businesses. If there is going to be any leverage with state agencies or Metro to get assistance in any transportation, there needs to be a study from a neutral third party.

Councilor Glantz stated the reason she had #3.2 pulled from the consent agenda is because she was concerned that it's a pretty high price tag for a lot of what the City already knows and she felt it warranted discussion.

Mayor Lauer opened public comment.

Kari Bingham, Troutdale business owner, stated as a business owner, she has trouble parking to visit her office in downtown Troutdale. One of the issues is people parking in the 2 and 4 hour spots and parking there all day. People who work at the businesses park there all day. She would like to see some parking enforcement.

Mayor Lauer closed public comment.

**MOTION: Councilor Wittren moved to approve the resolution approving an intergovernmental agreement with the Oregon Tourism Commission for a 2023-2025 Competitive Grants Program Grant. Seconded by Councilor Wunn.**

**VOTE: Mayor Lauer - Yes; Councilor White – Yes; Councilor Wittren – Yes; Councilor Glantz – Yes; and Councilor Wunn – Yes.**

**Motion passed 5-0**

*\*Councilor Ripma was not present on Zoom for this vote.*

**4. MOTION: Approve 2024 Council Meeting Schedule.**

**MOTION: Councilor Glantz moved to approve the 2024 Council Meeting Schedule. Seconded by Councilor Wittren.**

**VOTE: Mayor Lauer – Yes; Councilor White – Yes; Councilor Wittren – Yes; Councilor Glantz – Yes; Councilor Ripma – Yes and Councilor Wunn – Yes.**

**Motion passed 6-0.**

**5. REPORT: A report from the Public Safety Working Group.**

*Moved to the end of the Council meeting.*

**6. PUBLIC HEARING / ORDINANCE (Introduced 11/14/23):** An ordinance amending Troutdale Municipal Code Chapter 13.20 pertaining to dogs in city parks.

Travis Hultin, Public Works Director, gave a brief overview of the staff report.

Councilor White stated he would like all neighbors to be notified of any parks that become on-leash dog parks.

Travis Hultin stated that notification requirements could be put in the ordinance.

Councilor Ripma stated he appreciates the changes that were made. It looks good.

**Mayor Lauer opened the public hearing at 7:33pm.**

Paul Wilcox stated he visited Woodale Park a while ago, which is basically an open field surrounded by backyard fences, and if you add on-leash dogs there you're going to be inclined to rile up neighbor dogs that reside in those backyards. That particular park might be a problem.

**Mayor Lauer closed the public hearing at 7:34pm.**

**MOTION:** Councilor Wunn moved to adopt the ordinance amending Troutdale Municipal Code Chapter 13.20 pertaining to dogs in city parks. Seconded by Councilor Wittren.

**VOTE:** Mayor Lauer – Yes; Councilor White – Yes; Councilor Wittren – Yes; Councilor Glantz – Yes; Councilor Ripma – Yes and Councilor Wunn – Yes.

**Motion passed 6-0.**

**7. RESOLUTION:** A resolution selecting City Parks to be open for on-leash dogs.

Ray Young gave a brief overview of the staff report.

Councilor White stated he was hoping this could be a trial run. He's concerned about barking dogs, lack of enforcement for dogs not on leashes and the nature in Glenn Otto Park.

Councilor Wittren stated there is a mixed message being sent with the dog waste stations in Glenn Otto Park. He thinks there should be a clear message that no dogs are allowed in the no dog parks.

Councilor Wunn stated it doesn't cost the City any money to allow dogs in parks. He suggested starting with the mentioned parks and add more if wanted.

**Mayor Lauer opened public comment at 7:44pm.**

Kari Bingham stated people do not clean up after their dogs. Glenn Otto Park being dog friendly would be a big concern for her because parking in that lot is already hard. If dogs are allowed then parking could get much worse.

**Mayor Lauer closed public comment at 7:47pm.**

**MOTION:** Councilor Ripma moved to approve the resolution selecting City parks to be open for on-leash dogs. Seconded by Councilor Wittren.

**VOTE:** Mayor Lauer – Yes; Councilor White – Yes; Councilor Wittren – Yes; Councilor Glantz – Yes; Councilor Ripma – Yes and Councilor Wunn – Yes.

**Motion passed 6-0.**

**8. PUBLIC HEARING / ORDINANCE (Introduction):** An ordinance updating public contract and purchasing procedures and amending Chapter 2.24 of the Troutdale Municipal Code.

Erich Mueller gave a brief overview of the staff report.

**Mayor Lauer opened the public hearing at 7:56pm.**

None.

**Mayor Lauer closed the public hearing at 7:56pm.**

**9. Approvals:**

**9.1 Agency Property Tax Levy**

**Urban Renewal Agency Called to Order:**

**9.2 Approve Budget**

Erich Mueller gave a brief overview of the staff report on agenda item #9.1.

**Mayor Lauer opened public comment at 8:02pm.**

None.

**Mayor Lauer closed public comment at 8:02pm.**

**MOTION:** Councilor Wittren moved to approve the resolution approving an intergovernmental agreement with Metro for the Sandy River Greenway Riverfront Trail Project. Seconded by Councilor Wittren.

**VOTE:** Mayor Lauer – Yes; Councilor White – Yes; Councilor Wittren – Yes; Councilor Glantz – Yes; Councilor Ripma – Yes and Councilor Wunn – Yes.

**Motion passed 6-0.**

**Mayor Lauer called the Urban Renewal Agency meeting to Order at 8:07pm.**

Erich Mueller gave a brief overview of the staff report for agenda item #9.2.

**MOTION:** Director Wunn moved to approve the resolution approving an intergovernmental agreement with Metro for the Sandy River Greenway Riverfront Trail Project. Seconded by Councilor Wittren.

**VOTE:** Chair Lauer – Yes; Director White – Yes; Director Wittren – Yes; Director Glantz – Yes; Director Ripma – Yes and Director Wunn – Yes.

**Motion passed 6-0.**

**MOTION:** Director Wittren moved to adjourn the Urban Renewal Agency meeting at 8:10pm. Seconded by Director Wunn. Motion passed unanimously.

**Chair Lauer called the City Council meeting to Order at 8:10pm.**

The City Council resumed the meeting with agenda item #5.

**5. REPORT:** A report from the Public Safety Working Group.

Tanney Staffenson, Public Safety Working Group Member (PSWG), stated the PSWG has had meetings on August 9<sup>th</sup>, September 27<sup>th</sup>, October 23<sup>rd</sup> and November 13<sup>th</sup>. Tanney gave a brief overview of the staff report. He stated many of the members of the committee don't feel that the work is complete. It's too big of a decision and has a huge financial impact on the City and a greater impact on the citizens and community. He stated that speaking for himself he feels there's more work that needs to be done because there is so much involved.

Carol Allen, PSWG Member, stated there has been a lot of discussion and she feels like the group's work is not done. She would like to keep the door open because there is information that will be coming forth that the group should be involved in. There are a lot of pros and cons on fire and police. She stated there were so many options that the group looked at and they need more time to go over them.

Tanney Staffenson asked if the community is willing to pay more to get more or are they okay with what the City is doing now. The general consensus was that if everything was adequate or better, then the City probably wouldn't be having this discussion. He thinks there are opportunities. He pointed out that every meeting held was attended by Fairview. Wood Village attended meetings too. Fairview is very interested in what Troutdale is going to do. He looks at the financial piece of it and the first thing he thinks of is, how does Troutdale do this? There's a lot to look at and one of them is forming a fire district. That's something he thinks could go to the voters and then the voters could tell the City what they think. If something like that were to happen it would give the City the opportunity to do police too. He thinks they're at a place where they can at least talk about these things in more detail.

Councilor White asked how much longer Tanney and Carol would like to keep the work group going.

Taney Staffenson replied he doesn't know if he could give a date. He just knows it's critical work and he thinks the group can be a benefit to all of the nitty gritty stuff that needs to be done that Council doesn't have time to do.

Mayor Lauer stated until the questions are answered, he thinks keeping the group longer would serve to help answer all the questions. His vote is to keep the group on task.

Councilor Glantz stated she would rather be more prepared as the City heads into negotiations. A committee to help is well worth the time and effort.

Councilor White stated he was on the negotiation team, as well as Taney, 9 years ago and there was a really good PowerPoint presentation that was given to the 3 cities and it was done by a professional firefighter who is currently the Fire Chief in Corbett. He thinks it would be a mistake not to review that PowerPoint. He would like to have it available to the Council and the working group. He stated that when Troutdale had their own police it was less expensive, and MCSO was part of that package which was covered through county taxes. The City had a lot more say too. He's afraid of time running out and being forced to sign another contract.

Mayor Lauer stated that Exhibit B in the council packet, with regards to law enforcement, it lists 11 topics that the working group determined were necessary questions that they need to get answered before moving forward. Number 11 is getting an analysis done by a commercial real estate broker to determine the market rate for leasing the TPCC and recommendations for appropriate lease terms. With regards to police, the TPCC building is a really good bargaining chip that the City has because MCSO is renting it from the City. It would be wise to look into what the police facility could rent for at market rate. The goal is to find out if Troutdale's service levels that they have right now are commensurate to the language that's inside the contracts that the City has. Find out if the service levels are good. Multnomah County needs to be held accountable for the deviation from the contract language. The same could be said for the fire department. Gresham Fire will be the first to tell you that they're not meeting national standard service levels, or state standard service levels. This is all going to determine where the City goes from here. Signing another contract with Gresham Fire or signing another contract with Multnomah County for police or entertaining the idea of joining the other 2 cities and starting our own fire district or policing district? These are some of the questions that need to be answered by a consultant or agency. He would love to live in a world where Troutdale has its own fire and police department. The cost needs to be figured out to see if it's possible. Troutdale needs bargaining chips if it's decided to go back with Gresham Fire and MCSO. The City also needs alternative options in case staff needs to go heavy at negotiations. Wood Village and Fairview are very much entertaining the option of looking at what the 3 cities could do together for fire and police. Wood Village went as far as commissioning a study through USC on what it would look like for Wood Village to start police and fire on their own and what it could look like if the 3 cities worked together.

Ray Young stated he has the report, and he will email it to the councilors.

Councilor Wunn stated in the last paragraph of the staff report it states the working group reviewed a substantial amount of information and received input from 5 experts in fire and police services. He asked Taney and Carol what they learned from the people they talked to.

Carol Allen stated there were several people that came and spoke to the working group. Dave Nelson, who is a former Troutdale City Manager, talked about local control going to MCSO. They talked about looking at cost and figures and what it cost back then, 10 years ago. They looked at what the contract is now, what we want, what we didn't get in the contract and paid for. They discussed the history of Troutdale. Robin Sells who is a former Gresham Chief came and talked about some of the issues that Gresham has and talked about the 3 cities approach. She thought it would be a good idea to look at that. She mentioned issues with BOEC that need to be addressed. Monte Reiser who is the former Troutdale Chief Deputy, gave his recommendation that the city really look at all the levels of command staff and different levels and do a proper audit of what services the city needs and wants. He recommended the city look at insufficiencies that exist and have existed.

Taney Staffenson stated the group talked to people who have been here before and did the job. These are questions that you should ask and look at and consider. This is a big decision, make sure you ask all the questions. For fire they had Mitch Snyder and Mike McKeel and they were very valuable with their information on the whole fire system. How it works, what you can do, what you can't do and especially how it works as far as a taxing district and those types of things which are really important pieces.

Ray Young stated a couple things he learned is that larger agencies like Gresham or Multnomah County have definite advantages to small jurisdictions. They have advantages in the amount of training opportunities, promotional opportunities, variation in job duties and moving to different responsibilities of the department, better recruiting and retention and can generally afford to pay more. There are a lot of things that large agencies can provide that the 3 cities cannot provide. If Troutdale partnered with Gresham for law enforcement, there is a tendency to the west side of the City of Gresham to get a lot of calls and a lot of cars are drifting to the west side away from the east side. That would be problematic with Gresham. Creating a new fire department versus joining or creating a fire district or continuing with Gresham has its own problems. Smaller agencies have built in handicaps against large agencies and Troutdale doesn't own any fire stations. Just to buy the fire trucks that the 3 cities would need for a fire department is \$4.2 million. Then another \$10 - \$12 million to build a building, more to buy property. You're looking at a minimum of \$20 million of capital costs. Troutdale is one of the few cities in the metro area that actually pays for its fire service from the general fund. The cost and the cost up front need to be considered. It's a complicated thing.

Councilor Glantz stated one of the things she thinks people are missing is that while Gresham may tell us we're crazy to not join them, she thinks Gresham has more to lose because they don't have the budget to run their fire department as it is.

Councilor Wittren stated that the experts were great, it was a great process to see firsthand and be a part of the working group. The experts were where the group came up with their questions. He stated the City cannot wait on this. It needs to be done quickly because it's going to creep up very soon. He's all for getting a consultant as soon as possible.

Councilor Wunn stated he doesn't think this can be put on hold. The consultants need to be hired right away. Troutdale needs to be prepared and have a backup plan.

### **Mayor Lauer opened public comment.**

None.

### **Mayor Lauer closed public comment.**

Mayor Lauer asked council if they are comfortable asking staff to take the questions in Exhibit B and looking for a consultant to answer those questions.

Councilor Wittren stated he's very comfortable with it knowing all the hard work that has gone into the questions.

Councilor Wunn thanked the group for all their time and effort they put into the research. He would like a consultant to look at it and he would like to set a timeline.

Ray Young stated that staff could come back on January 9<sup>th</sup> with more information.

Councilor Ripma stated he was on the Council when Troutdale pulled out of District 10 and went with Gresham. They were offering a better deal, and it was a better deal. Fire District 10 was gutted by Troutdale, Wood Village and Fairview pulling out and contracting with Gresham. The Council suspected that the day would come that it wouldn't be as sweet a deal. His feeling is that Gresham is going to have to go out and form a separate fire district to which Troutdale will inevitably have to join. It doesn't mean Gresham will run it. His understanding is the fire district would have its own governing body. Seeing Gresham's downward spiral in being able to provide all the services and looking at short-term levies to keep things going, that isn't going to work. As much as he would like to do something cheap and join Corbett or something, he doesn't see that as realistic that Troutdale, Fairview, Wood Village and Gresham will have to join a fire district. He stated he has a lot of questions.

Councilor Glantz asked if the idea behind a fire district is basically to give the City new revenue sourcing.

Ray Young replied yes, actually that is one of the primary reasons most cities in the metro area have gone that direction because it provides a stable source of funding that doesn't require continual bond levies which is what Gresham is trying to rely upon.

Mayor Lauer stated it looks like staff has the direction needed to move forward.

## **10. STAFF COMMUNICATIONS**

Ray Young provided the following staff communications:

- This is the last Council meeting for the year
- Next Council meetings are 1/9 and 1/23
- Next URA meeting is 1/16
- Winter Wonderland was an amazing success. There were 7000 people in downtown Troutdale over the weekend.

- Merry Movies at Reynolds High School was packed with over 200 people.
- City Offices will be closed 12/25 and 1/1

## **11. COUNCIL COMMUNICATIONS**

Councilor Ripma wished everyone Merry Christmas, Happy New Year and Happy any other holidays celebrated.

Councilor Glantz wished Happy Holidays.

Councilor Wunn wished Happy Holidays and be safe and enjoy your time with loved ones.

Councilor Wittren thanked everybody for finally being able to put the dog park piece in the rearview mirror for a little bit. He thanked staff and thanked the Public Safety Working Group. He wished Happy Holidays to everybody.

Councilor White thanked the volunteers for the Merry Movie event.

Mayor Lauer thanked staff for all the work on the tree lighting event. He wished everybody a Merry Christmas and a Happy New Year.

## **12. ADJOURNMENT**

**MOTION: Councilor Ripma moved to adjourn. Seconded by Councilor Wittren. Motion passed unanimously.**

Meeting adjourned at 9:33pm.

\_\_\_\_\_  
Randy Lauer, Mayor  
Dated:

**DRAFT**

**ATTEST:**

\_\_\_\_\_  
**Kenda Rimes, Deputy City Recorder**

## December 12, 2023 - Council Meeting Zoom Guest List

<b>Name (Original Name)</b>	<b>User Email</b>	<b>Join Time</b>	<b>Leave Time</b>	<b>Duration (Minutes)</b>
Troutdale Conferencing	troutconf@troutdaleoregon.gov	12/12/2023 18:47	12/12/2023 21:34	167
MetroEast		12/12/2023 18:48	12/12/2023 21:34	167
testimony table		12/12/2023 18:48	12/12/2023 21:34	166
Testimony Table		12/12/2023 18:50	12/12/2023 21:34	164
Matthew Kahl (Jordan Ramis) (Matthew Kahl)		12/12/2023 18:52	12/12/2023 18:56	4
Paul Wilcox		12/12/2023 18:53	12/12/2023 21:33	161
Randy Lauer		12/12/2023 18:54	12/12/2023 21:34	160
Sandy Glantz		12/12/2023 18:54	12/12/2023 21:34	160
Carol Reynolds		12/12/2023 18:55	12/12/2023 21:34	159
Jordan Wittren		12/12/2023 18:55	12/12/2023 21:34	159
Sarah Earl		12/12/2023 18:56	12/12/2023 20:13	78
Matthew Kahl (Jordan Ramis)		12/12/2023 18:56	12/12/2023 21:34	158
Dave Ripma		12/12/2023 18:56	12/12/2023 21:34	158
ray.young		12/12/2023 19:01	12/12/2023 21:34	153
Geoffrey Wunn		12/12/2023 19:01	12/12/2023 21:34	153

# Agenda Item #4

1/23/24 Council Meeting

# BOEC Update: October 2023

## Strategic Plan Progress:

- Adequately staffed 911 workforce** – BOEC training academy currently has eight trainees, and 11 candidates passed background checks for the December 2023 academy. The next recruitment is slated to open in March 2024.
- Effective and timely 911 call answering meeting national call answering standards at all times** – BOEC is anticipating numerous trainee certifications in call-taking and police dispatch by the end of the year, and 911 call answering times are improving weekly.
- Collaboration with community members and partner agencies** – BOEC is participating in the Call Allocation Study with partner agencies, sponsored by the Community Safety Division.
- Training and quality assurance programs that improve processes and support employee development** – The QA and Operations teams are working to enhance dispatcher education opportunities leading toward accreditation.
- Embody and normalize a culture of equity and anti-racism** – Equity Manager candidates are going through a vetting process and are being scheduled for panel interviews.

Integrity

Respect

Competence

Compassion

Responsibility

Teamwork



*“Everyone who got where he is had to begin where he was.”*

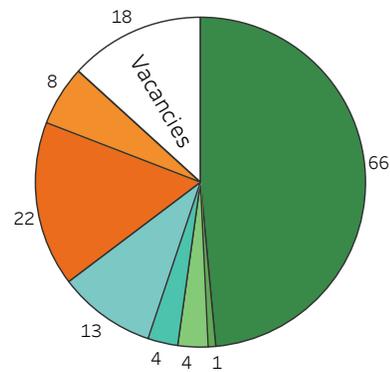
*-John L. Mason*

## Technology Updates:

- Case Service** – *Now live!* Approximately 30%-35% of non-emergency calls are being referred to 311, online reporting, or other resources.
- Logging Recorder Replacement** – The new system includes a scheduling platform that analyzes call and radio traffic to propose ideal scheduling options. It also has QA software and speech analytics that will allow key word search to quickly find recordings. *The PROJECT is DELAYED with a likely completion in January, 2024.*
- Portable GPS** – Provides the ability to request GPS location of portable radios. *Testing is underway,* and BOEC will be working with partner agencies to establish operational policies. *Implementation to Production is expected to be completed in December 2023.*
- Non-Emergency Calls** – *Caller ID is now available* for non-emergency calls, providing the call-taker with the name and phone number if the caller information is public. We have also *increased the number of non-emergency lines from 28 to 34.*

## Dispatch Staffing

As of October 1, 2023



Sr. Dispatchers (911, Police, Fire Certified)	66
Certified Police Dispatchers	1
911 Certified Only	4
Fire Dispatch Trainees (911, Police Certified)	4
Police Dispatch Trainees (911 Certified)	13
Call Taking Trainees (No certifications)	22
Academy Trainees (No certifications)	8
Vacancies	18
<b>Total</b>	<b>136</b>

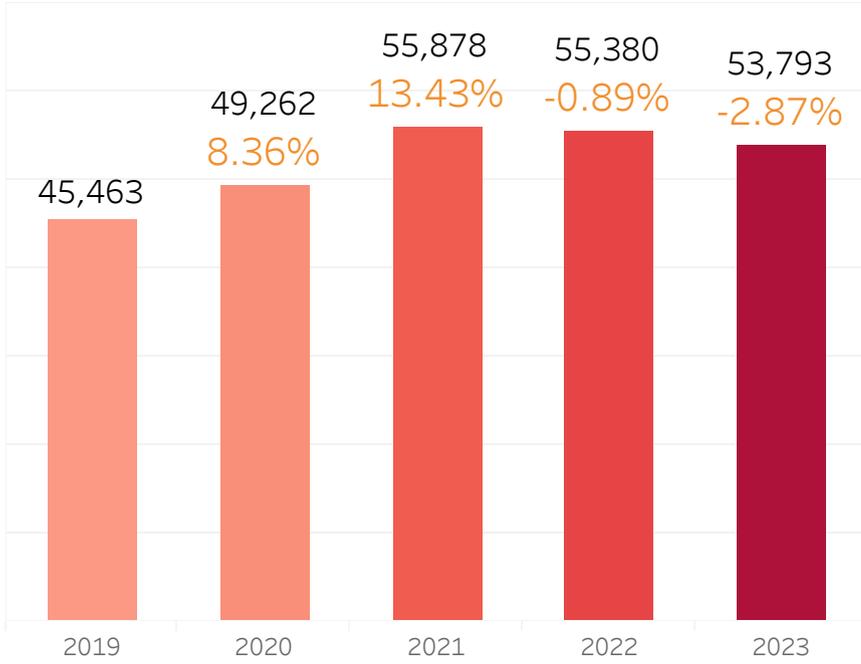
## Call Answering: September, 2023

- 43,800 9-1-1 calls answered
- 35% within 15 seconds
- 31% within 20 seconds

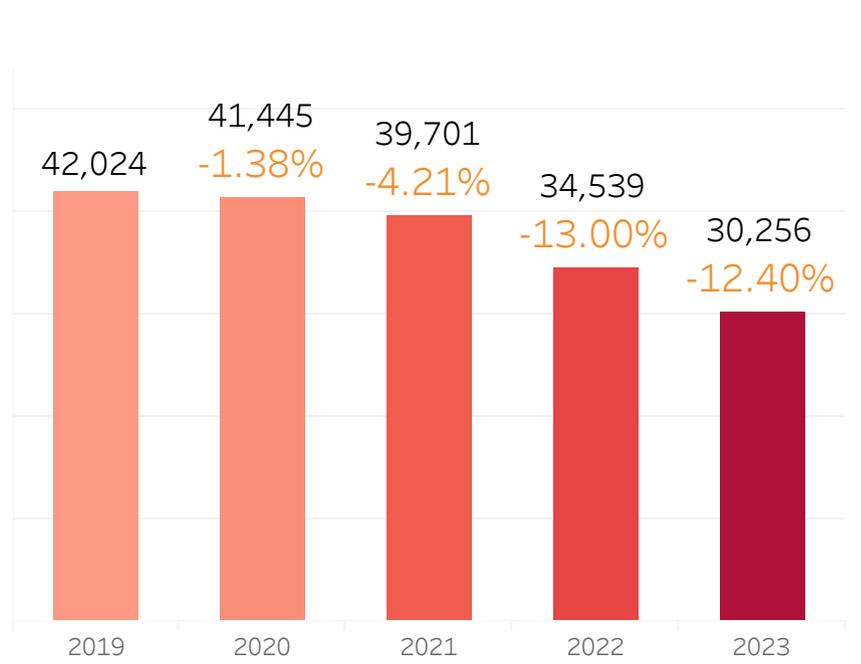
**NEHA Standard:** 90% of all 911 calls shall be answered within fifteen seconds. 95% of all 911 calls should be answered within 20 seconds.

### September Total 911 Call Volume

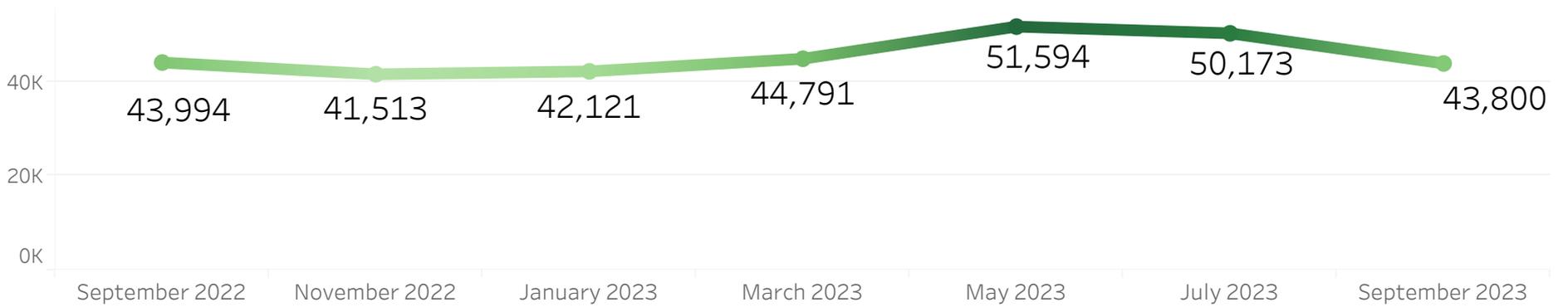
(Includes 911 caller-disconnected calls)



### September Non-911 Call Volume

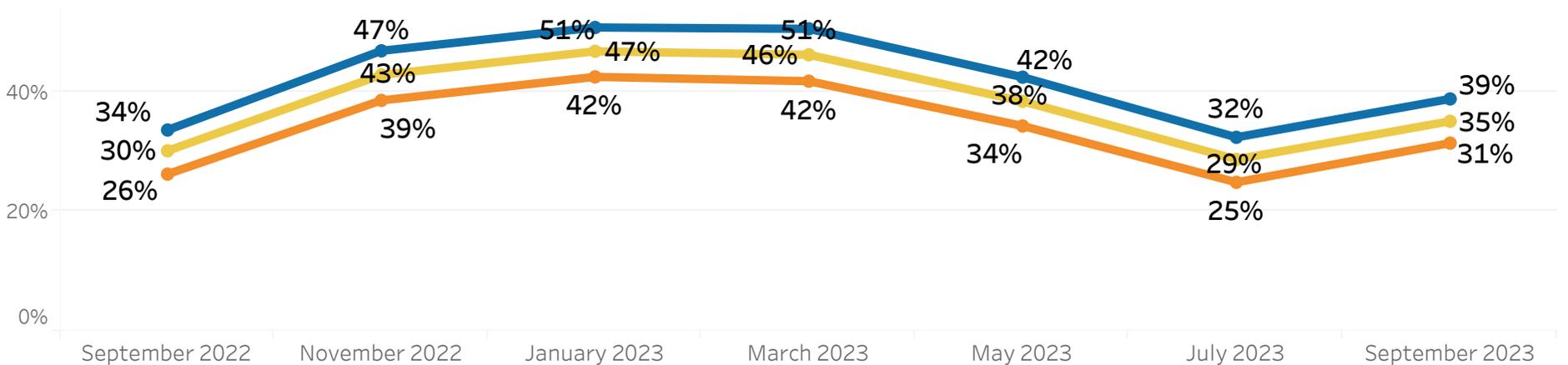


### 9-1-1 Calls Answered



### 9-1-1 Call Answering Performance Trends\*

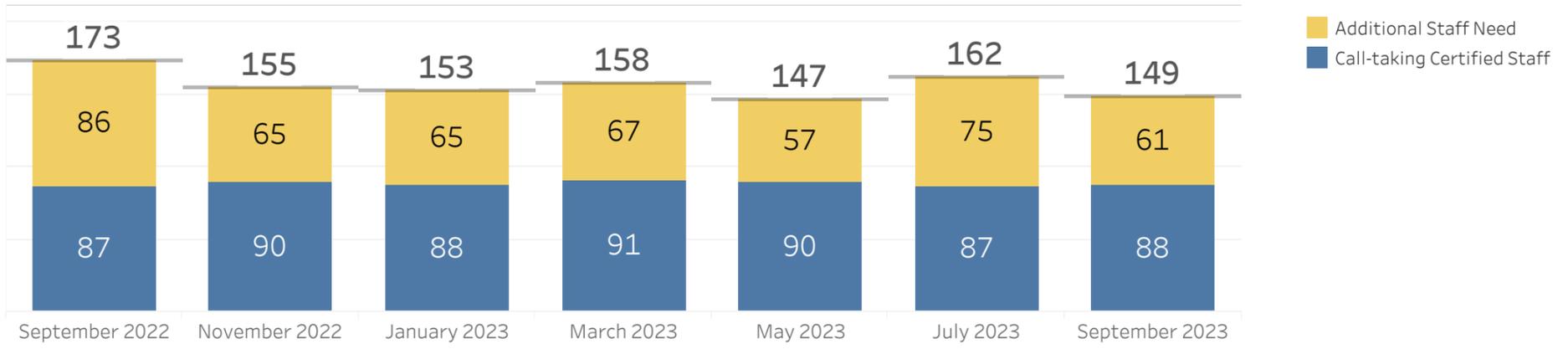
NENA Standards: 90% answered within 15 seconds; 95% answered within 20 seconds



■ Within 20 Seconds ■ Within 15 Seconds ■ Within 10 seconds

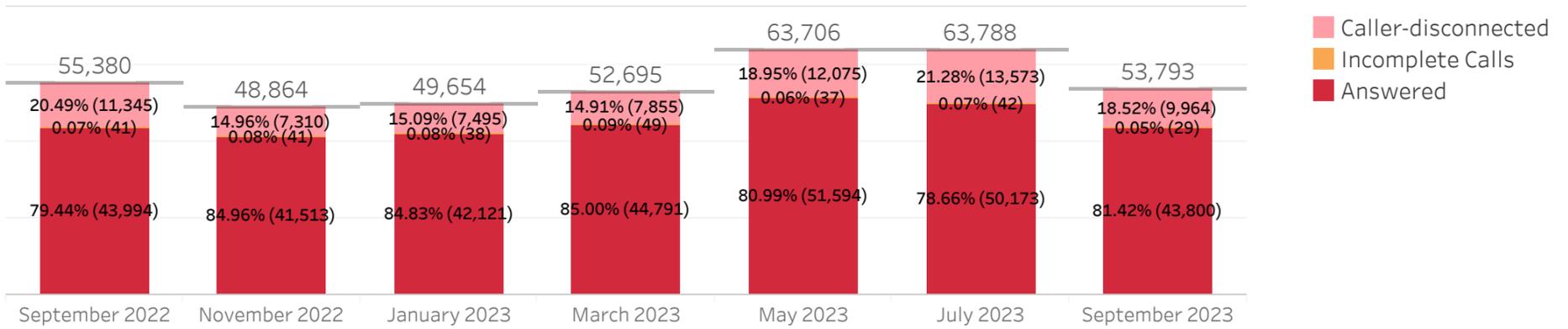
\*Caller-disconnected calls are not included.

### Certified Dispatch Staffing Required to Answer 9-1-1 Calls Within 15 Seconds\*



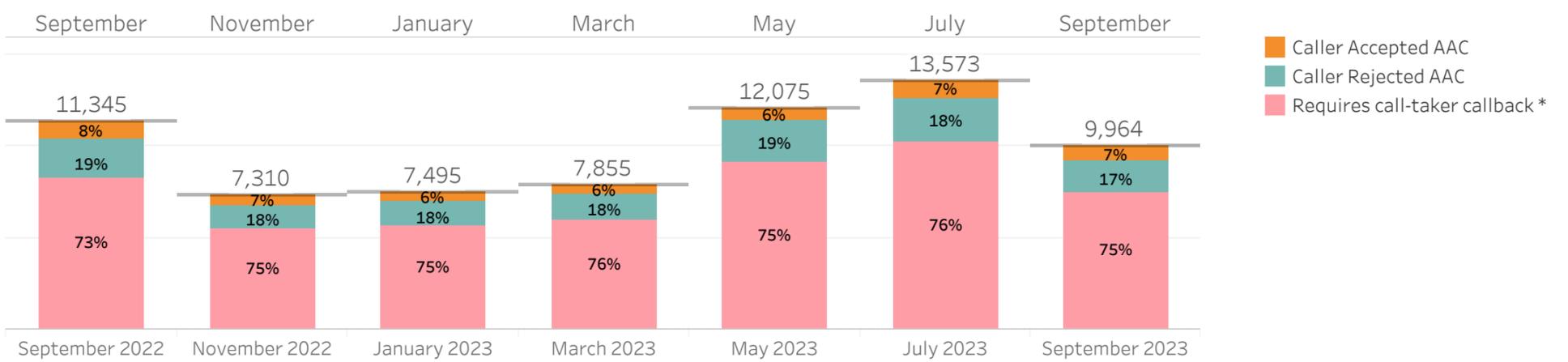
\*Varies by workload call volume and processing metrics.

### Total 9-1-1 Trends



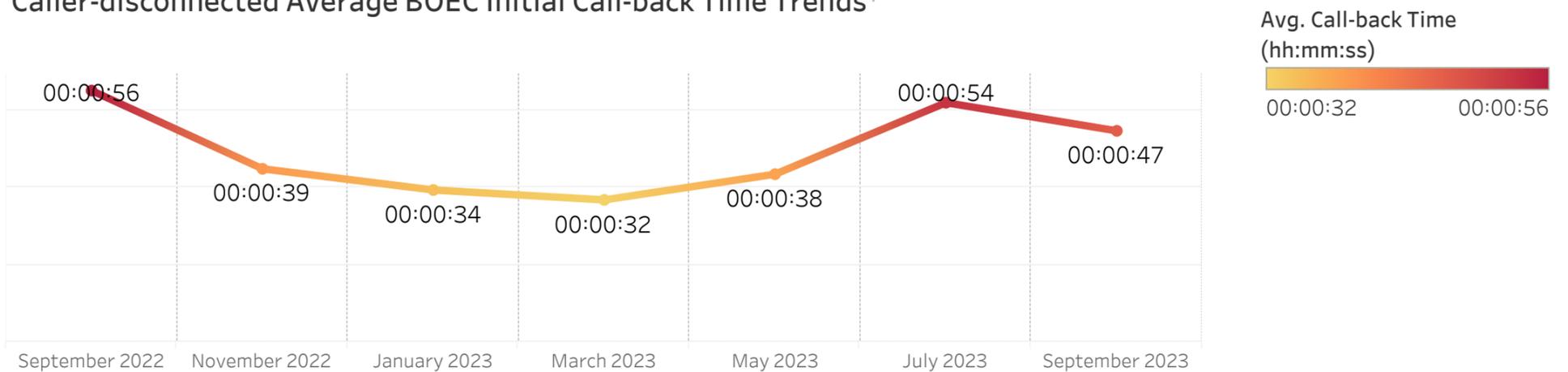
\*Incomplete calls: calls with no talk-time, which require call-taker callback.

### 9-1-1 Automated Abandoned (AAC) Call Groups



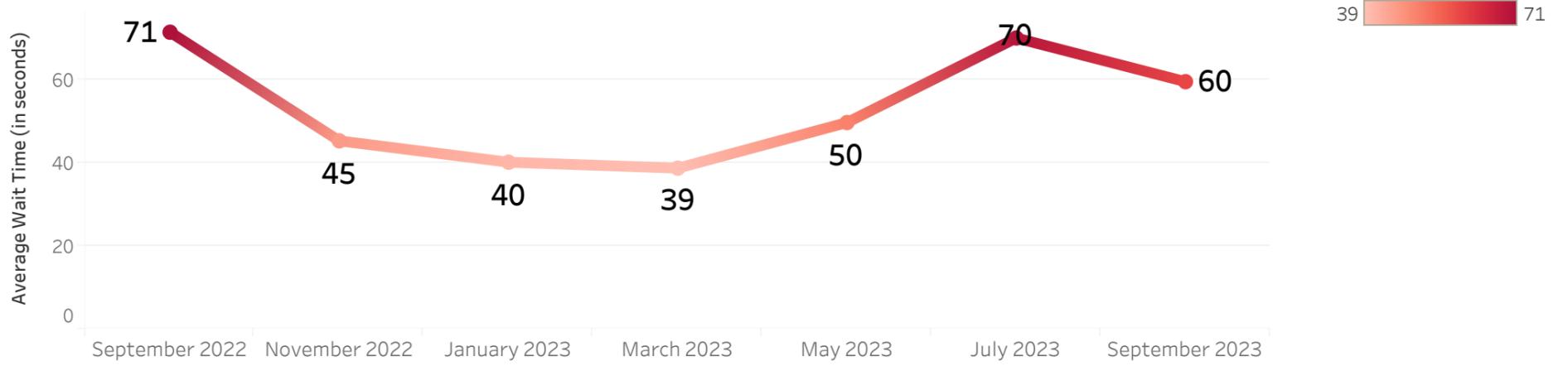
\*Requires call-taker callback: Caller-ignored or was not-reached resulting in call-taker callback.

### Caller-disconnected Average BOEC Initial Call-back Time Trends\*



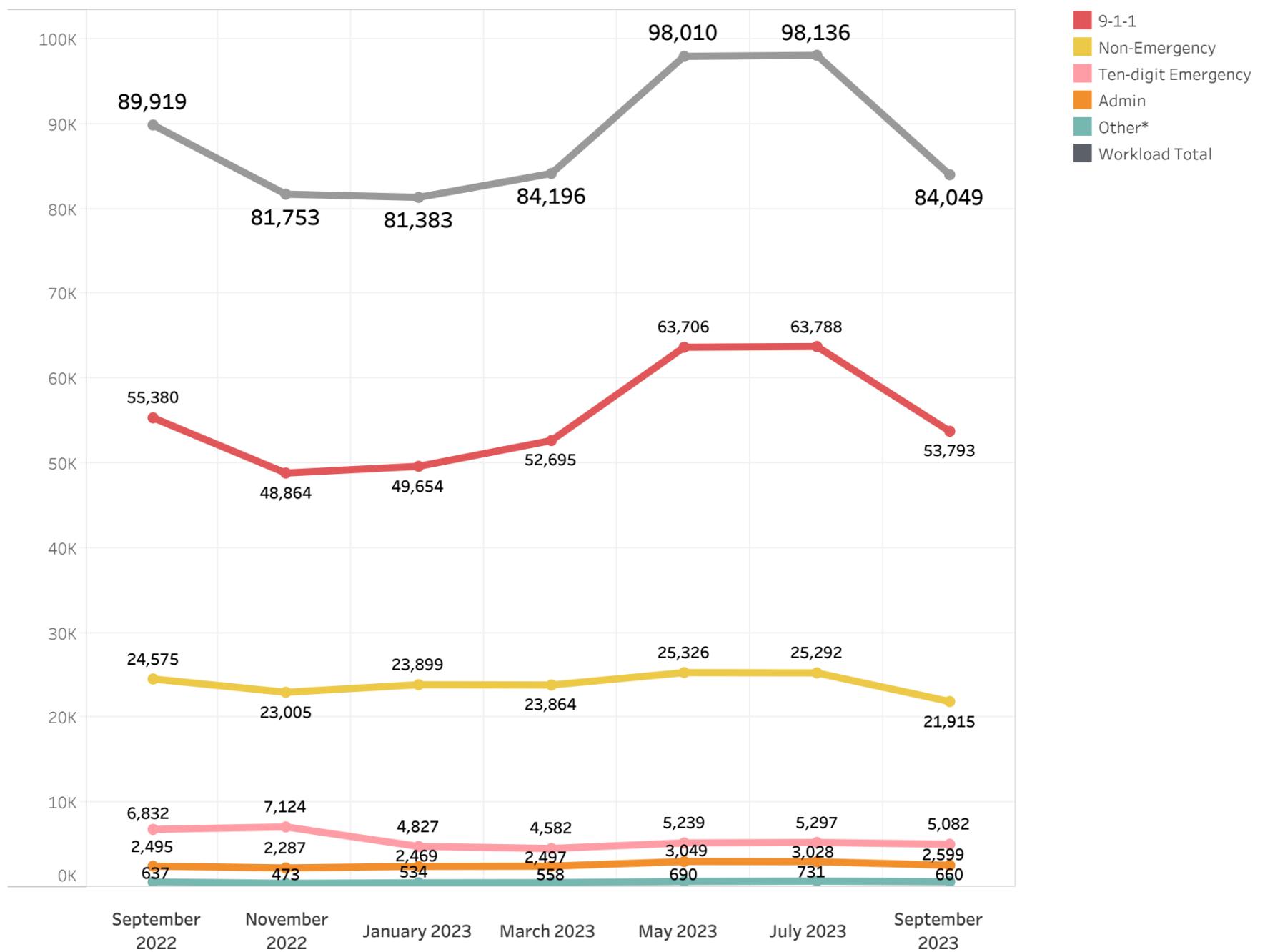
\*Call-back time is measured from when the call was identified by the BOEC phone system to the first call-back attempt by the BOEC AAC system starting May 17, 2022.

### 9-1-1 Average Wait-to-answer Time Trends\*



\*Caller-disconnected calls are not included.

### BOEC Workload Call Volume

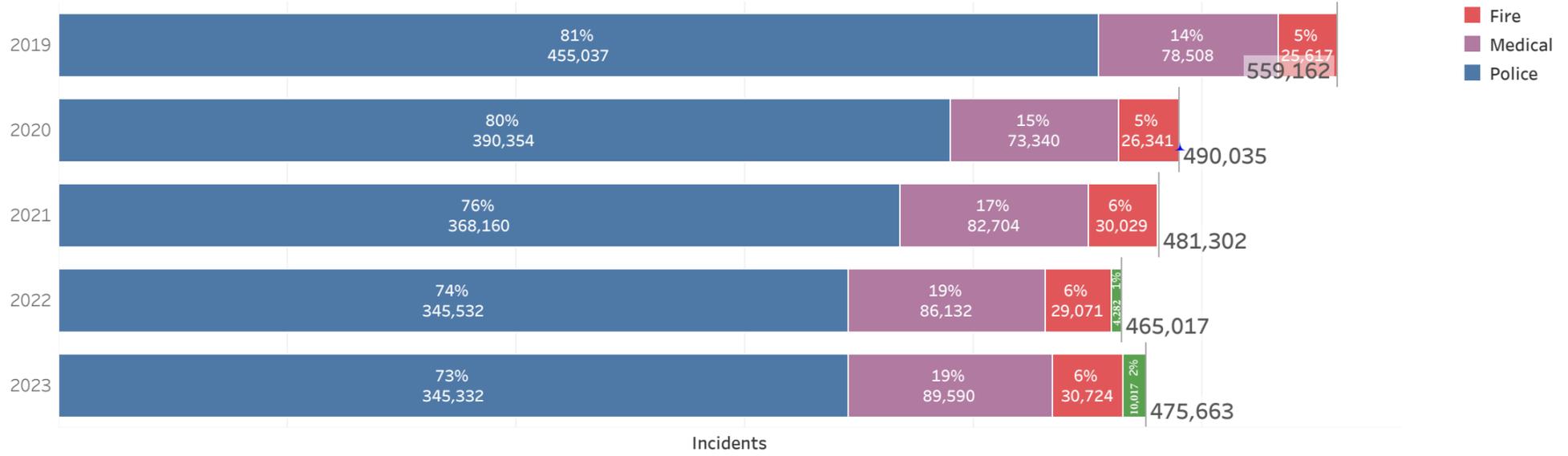


	September 2022	November 2022	January 2023	March 2023	May 2023	July 2023	September 2023
9-1-1	55,380	48,864	49,654	52,695	63,706	63,788	53,793
Non-Emergency	24,575	23,005	23,899	23,864	25,326	25,292	21,915
Ten-digit Emergency	6,832	7,124	4,827	4,582	5,239	5,297	5,082
Admin	2,495	2,287	2,469	2,497	3,049	3,028	2,599
Other*	637	473	534	558	690	731	660
<b>Workload Total</b>	<b>89,919</b>	<b>81,753</b>	<b>81,383</b>	<b>84,196</b>	<b>98,010</b>	<b>98,136</b>	<b>84,049</b>

\* Other: Ringdowns, Alarm, Mutual Aid, TTY, Operator Assisted

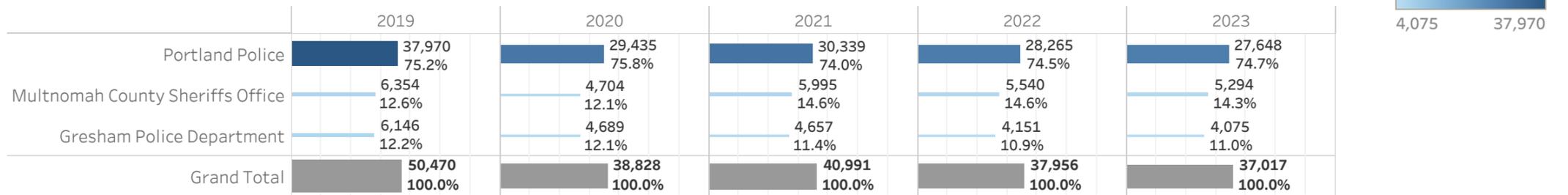
# Dispatch Workload/CAD Incidents

January through September



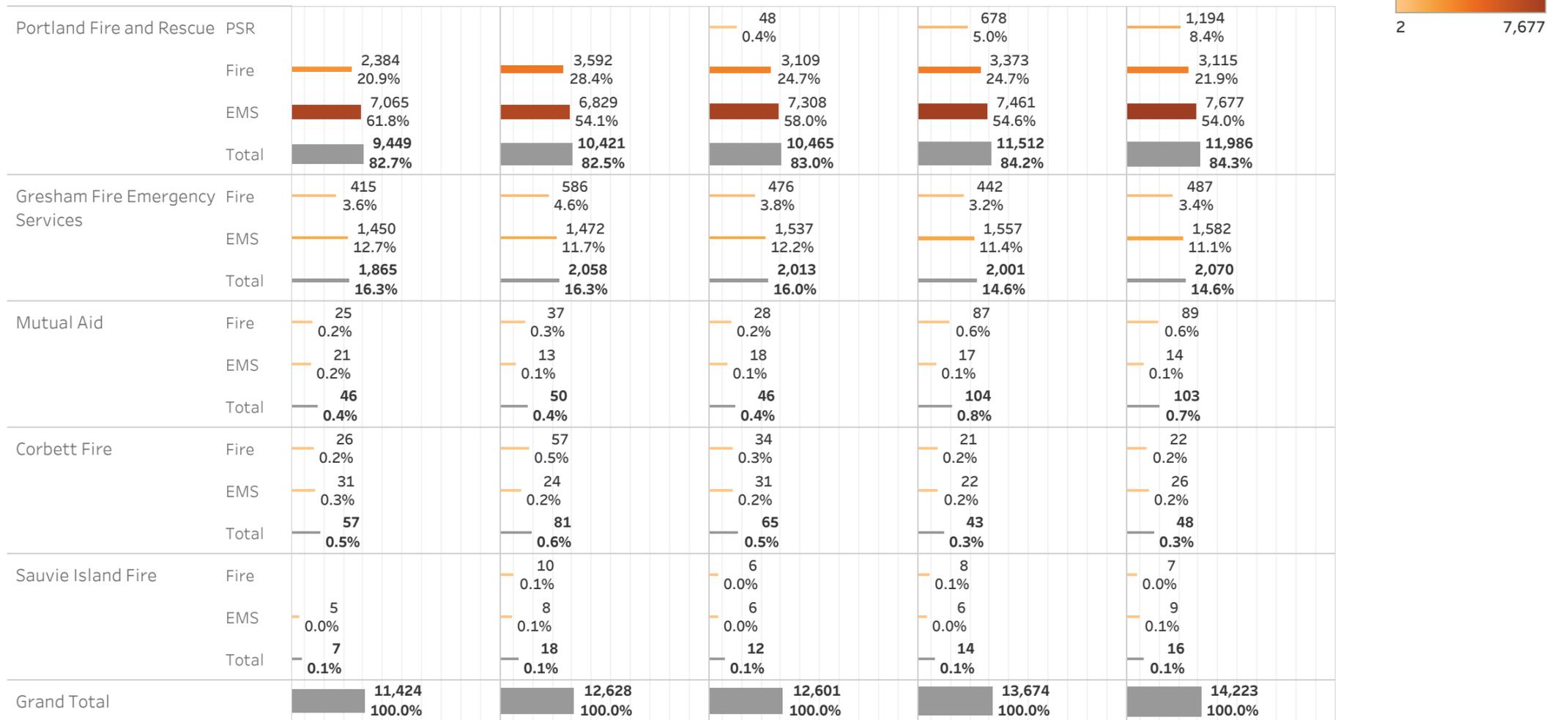
# Dispatch Workload/CAD Incidents by Jurisdiction

September



# Dispatch Workload/CAD Incidents by Jurisdiction

September



All Disciplines Grand Total	2019	2020	2021	2022	2023
	61,894	51,456	53,592	51,630	51,240

### Strategic Plan Progress:

- Adequately staffed 911 workforce** – Nine candidates are starting the December BOEC training academy. With this hire group, all permanently funded positions will be filled and BOEC is beginning to fill a training pipeline.
- Effective and timely 911 call answering meeting national call answering standards at all times** – Improvements in staffing and implementation of Case Service have positively impacted workload. Compared to last October, 911 call answering times improved by 13%.
- Collaboration with community members and partner agencies** – BOEC Director is scheduled to present at Corbett Fire District Board and Troutdale City Council meetings in January.
- Training and quality assurance programs that improve processes and support employee development** – BOEC is reaching near accreditation-level performance in fire call answering. Medical non-compliance levels have been reduced by nearly half.
- Embody and normalize a culture of equity and anti-racism** – Equity Manager candidates are going through a second round of panel interviews, and the top finalists will be scheduled for a director’s interview.

### Technology Updates:

- Case Service** – *Now live!* In October, 32% of non-emergency calls were referred to 311, online reporting, or other resources.
- Logging Recorder Replacement** – *Now Live!* The new servers are recording all phone and radio channels. Over the next two months, additional components will be implemented, including a program that analyzes call and radio traffic to propose ideal scheduling options, QA software to automate pulling of phone and radio traffic, and speech analytics to allow keyword searches.
- Portable GPS** – Provides the ability to request GPS location of portable radios. *Testing is complete!* BOEC will be working with partner agencies to establish operational policies pre-implementation.
- Non-Emergency Caller ID** – Conversion to Case Service disconnected caller-ID. An upgrade to non-emergency infrastructure is needed and we are working with vendors to schedule work. *Estimated completion before Summer 2024.*

# BOEC Update: November 2023

Integrity

Respect

Competence

Compassion

Responsibility

Teamwork

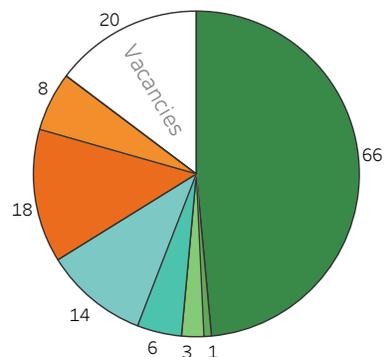


*“My heart is bigger than this and I will not hold civility hostage.”*

*-Danielle Allen*

### Dispatch Staffing

As of November 1, 2023



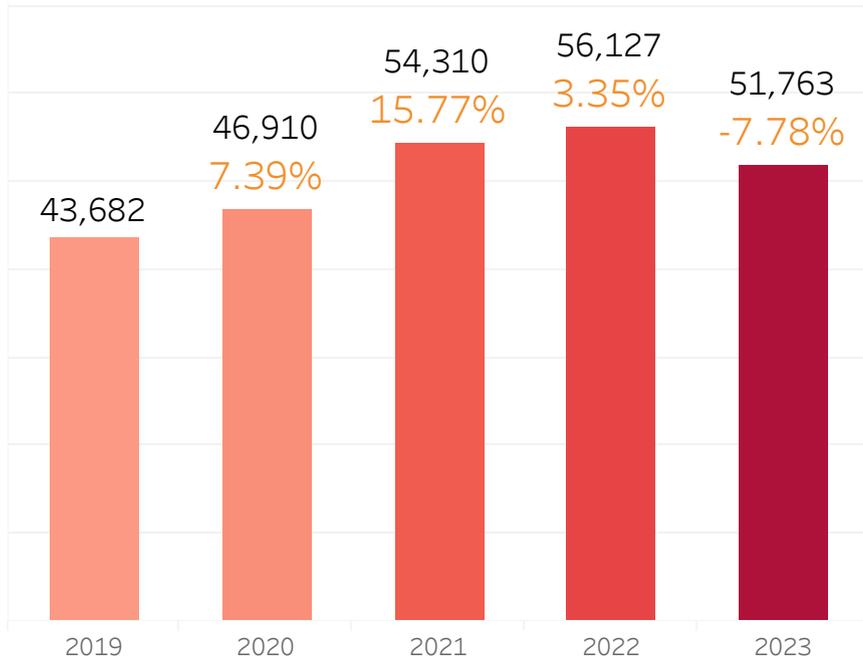
Sr. Dispatchers (911, Police, Fire Certified)	66
Certified Police Dispatchers	1
911 Certified Only	3
Fire Dispatch Trainees (911, Police Certified)	6
Police Dispatch Trainees (911 Certified)	14
Call Taking Trainees (No certifications)	18
Academy Trainees (No certifications)	8
Vacancies	20
<b>Total</b>	<b>136</b>

### Call Answering: October 2023

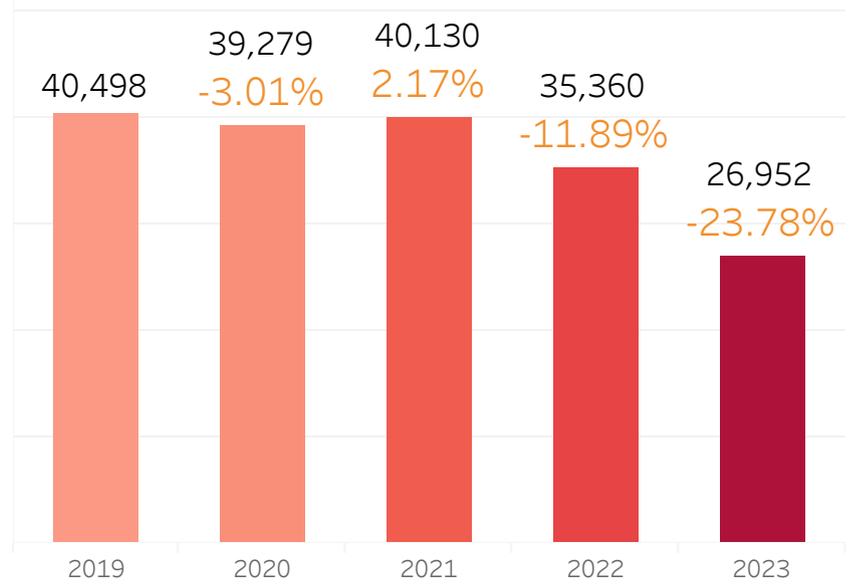
- 42,763 9-1-1 calls answered
- 40% within 15 seconds
- 44% within 20 seconds

**NENA Standard:** 90% of all 911 calls shall be answered within fifteen seconds. 95% of all 911 calls should be answered within 20 seconds.

### October Total 911 Call Volume (Includes 911 caller-disconnected calls)



### October Non-911 Call Volume

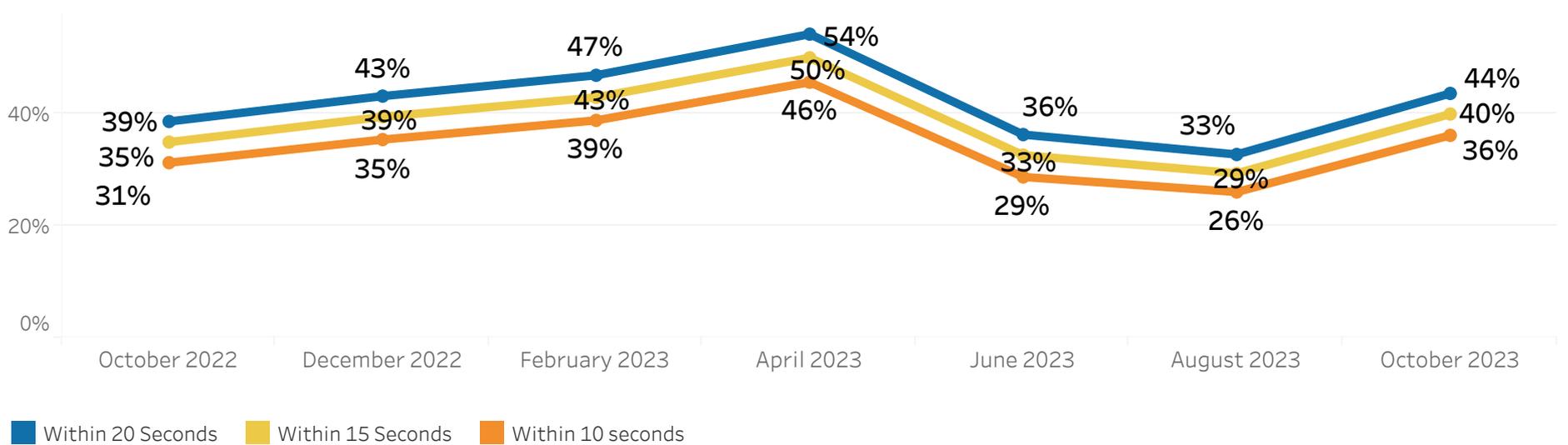


### 9-1-1 Calls Answered



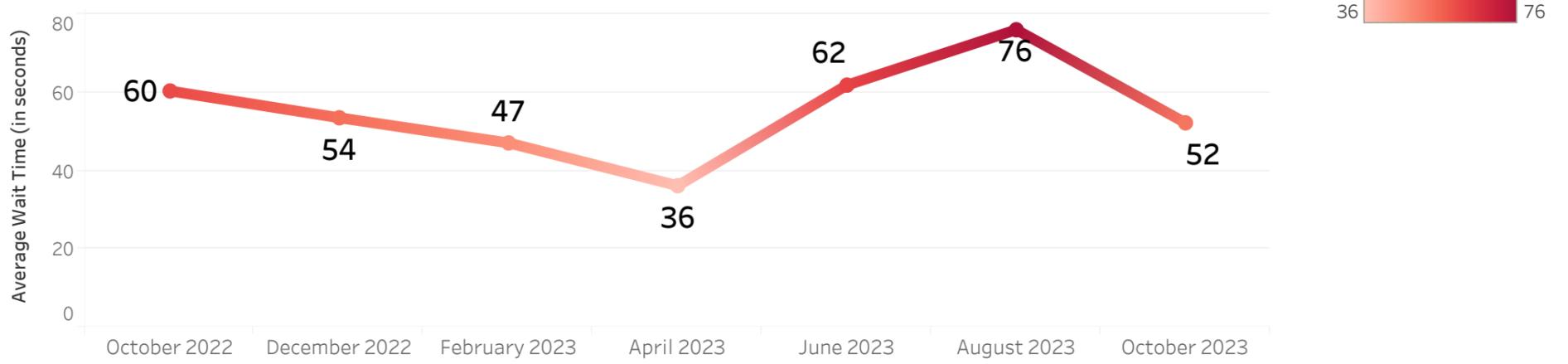
### 9-1-1 Call Answering Performance Trends\*

NENA Standards: 90% answered within 15 seconds; 95% answered within 20 seconds



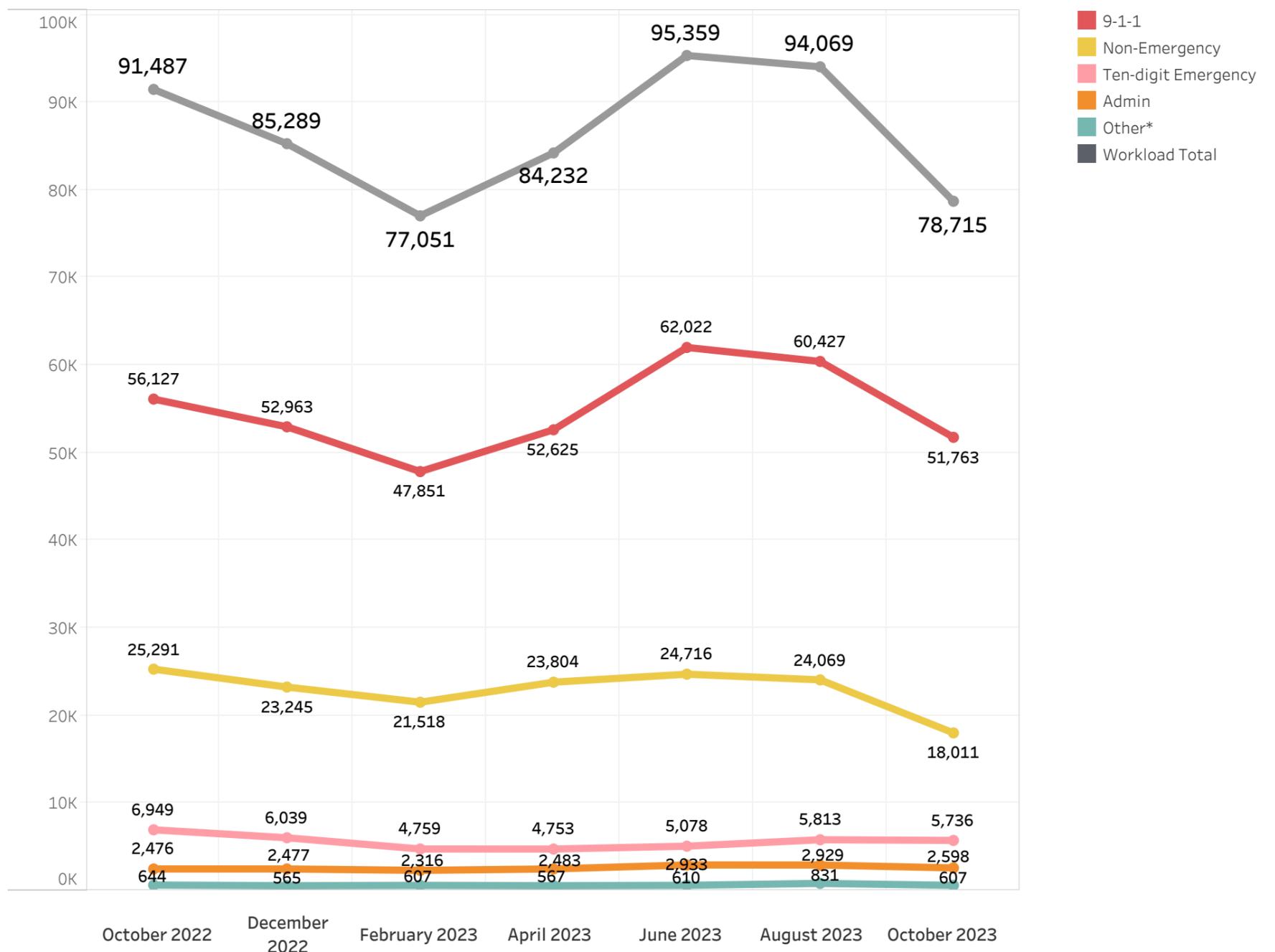
\*Caller-disconnected calls are not included.

### 9-1-1 Average Wait-to-answer Time Trends\*



\*Caller-disconnected calls are not included.

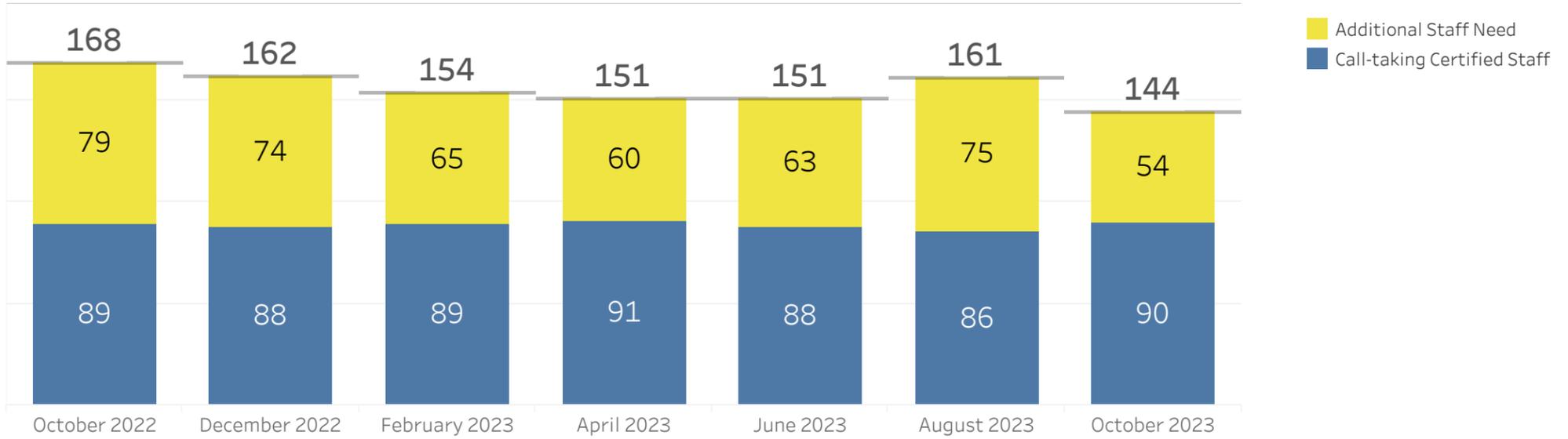
### BOEC Workload Call Volume



	October 2022	December 2022	February 2023	April 2023	June 2023	August 2023	October 2023
9-1-1	56,127	52,963	47,851	52,625	62,022	60,427	51,763
Non-Emergency	25,291	23,245	21,518	23,804	24,716	24,069	18,011
Ten-digit Emergency	6,949	6,039	4,759	4,753	5,078	5,813	5,736
Admin	2,476	2,477	2,316	2,483	2,933	2,929	2,598
Other*	644	565	607	567	610	831	607
Workload Total	91,487	85,289	77,051	84,232	95,359	94,069	78,715

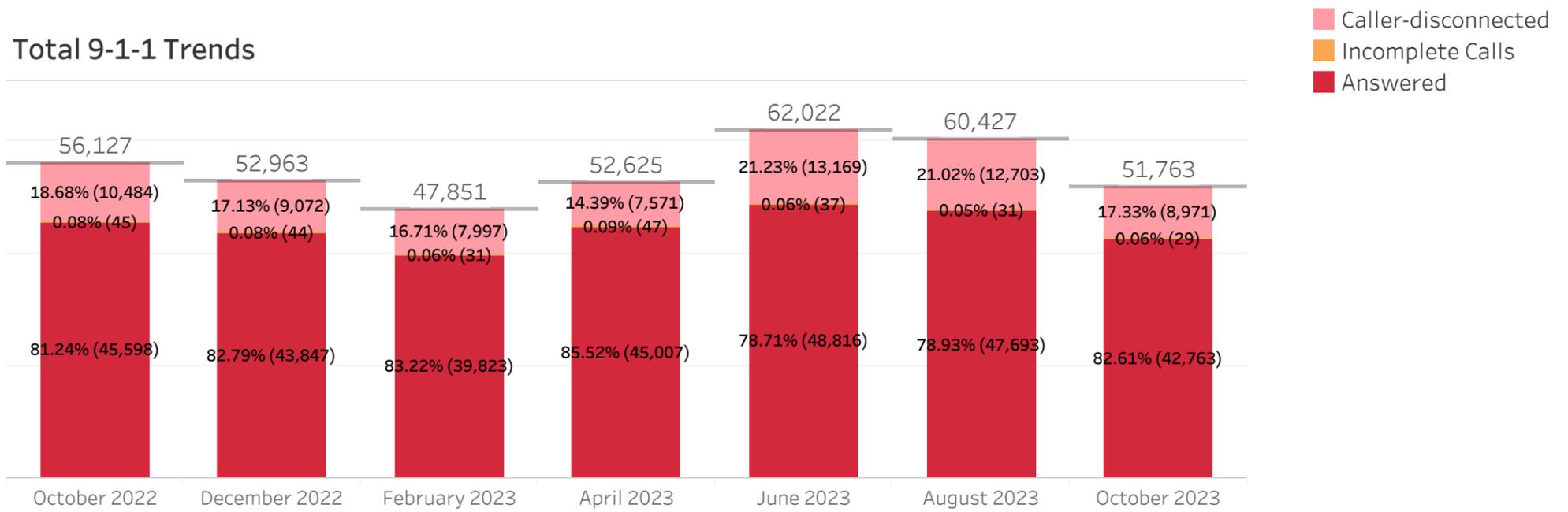
\* Other: Ringdowns, Alarm, Mutual Aid, TTY, Operator Assisted

### Certified Dispatch Staffing Required to Answer 9-1-1 Calls Within 15 Seconds\*



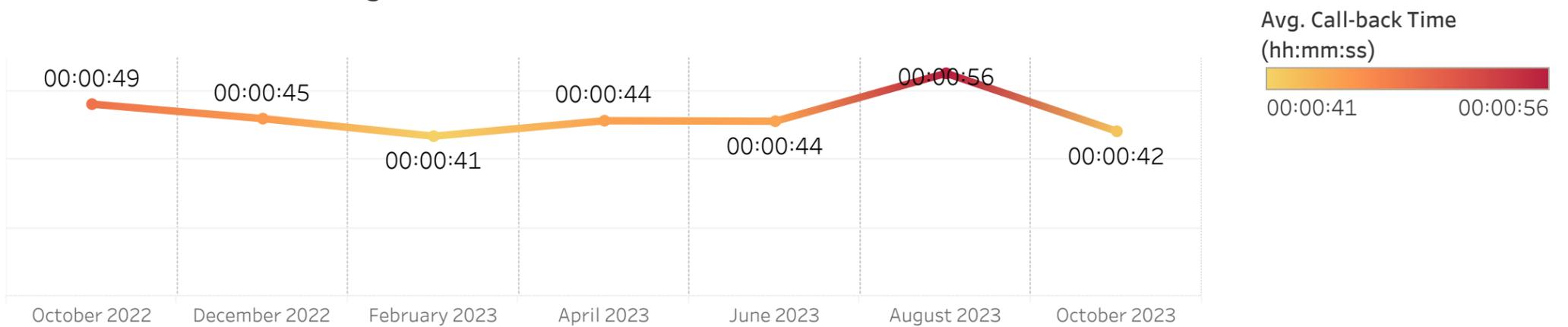
\*Varies by workload call volume and processing metrics.

### Total 9-1-1 Trends



\*Incomplete calls: calls with no talk-time, which require call-taker callback.

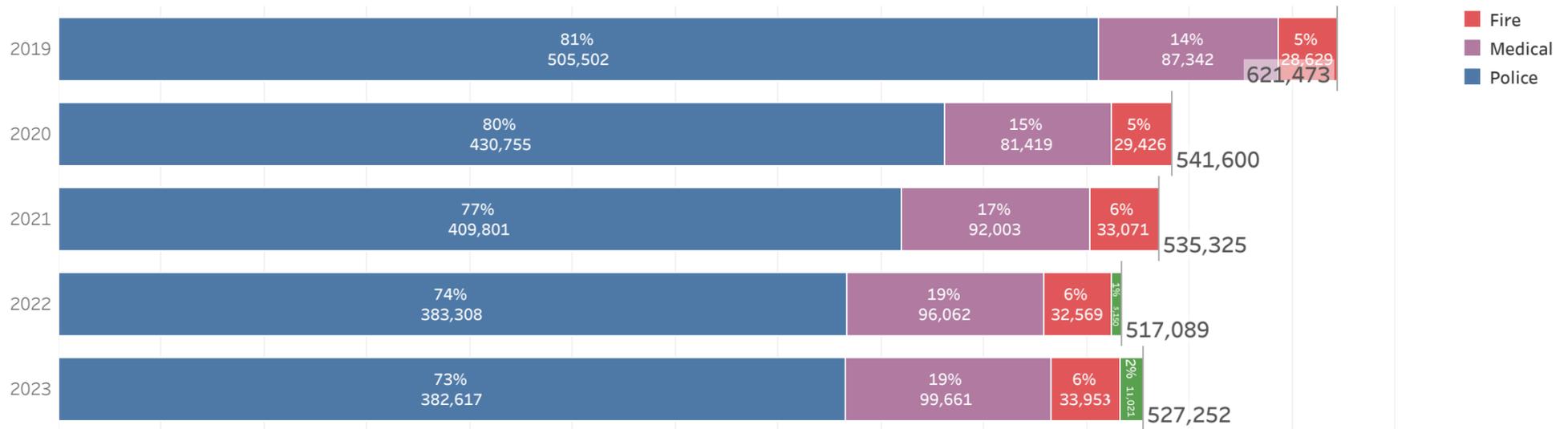
### Caller-disconnected Average BOEC Initial Call-back Time Trends\*



\*Call-back time is measured from when the call was identified by the BOEC phone system to the first call-back attempt by the BOEC AAC system starting May 17, 2022.

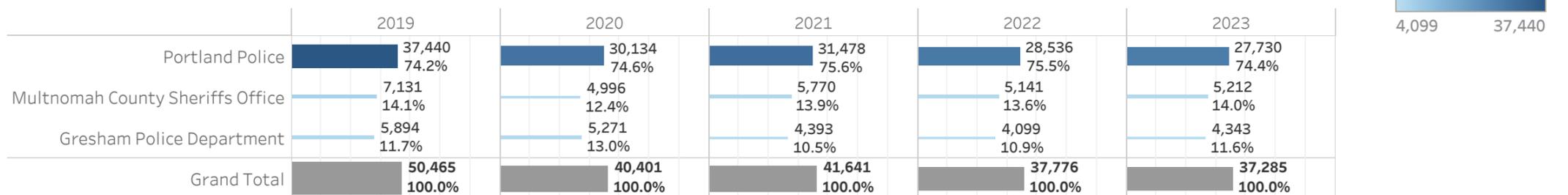
# Dispatch Workload/CAD Incidents

January through October



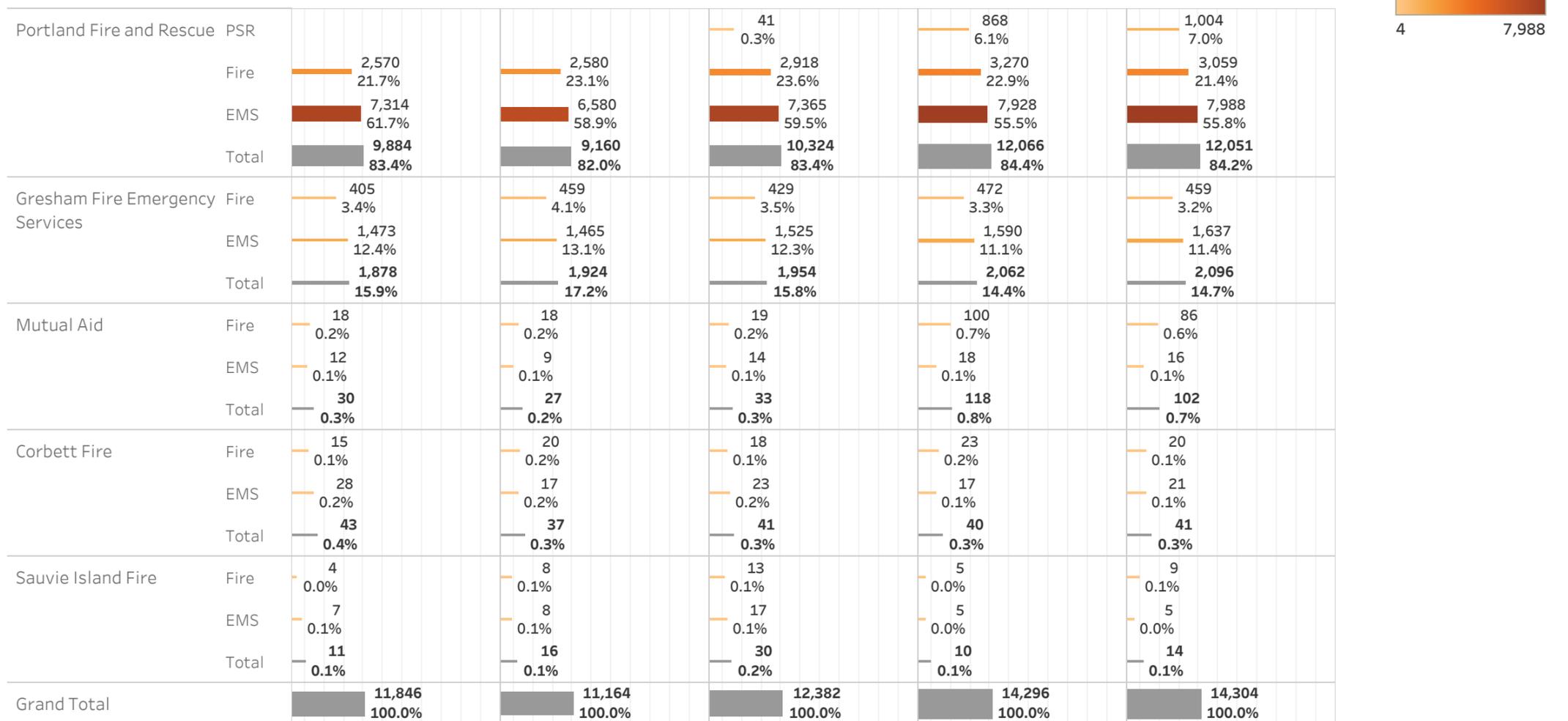
# Dispatch Workload/CAD Incidents by Jurisdiction

October



# Dispatch Workload/CAD Incidents by Jurisdiction

October



All Disciplines Grand Total	62,311	51,565	54,023	52,072	51,589
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# BOEC Update: December 2023



Integrity

Respect

Competence

Compassion

Responsibility

Teamwork

*“Do just once what others say you can’t do, and you will never pay attention to their limitations again.”*

*-John L. Mason*

## Strategic Plan Progress:

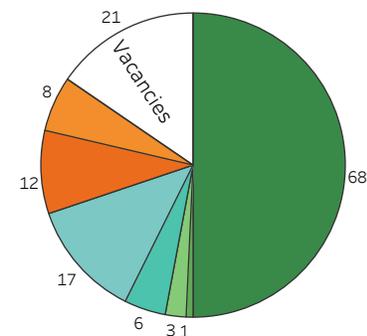
- Adequately staffed 911 workforce** – Eight trainees graduated from the academy, and nine new candidates started academy training on December 11. All permanently funded Senior Dispatcher positions are filled!
- Effective and timely 911 call answering meeting national call answering standards at all times** – Improvements in staffing and implementation of Case Service has positively impacted workload. Compared to last November, 911 call answering times improved by 13%.
- Collaboration with community members and partner agencies** – BOEC Director is scheduled to present at Corbett Fire District Board and Troutdale City Council meetings in January.
- Training and quality assurance programs that improve processes and support employee development** – The QA team is developing EMD and EFD advanced training and will attend CTO meetings in January to provide updates and in-person Q&A.
- Embody and normalize a culture of equity and anti-racism** – Nakita Thomas has been selected as Equity Manager and will begin her new role on January 4. Congratulations, Nakita!

## Technology Updates:

- Case Service** – *Now live!* In November, 22% of non-emergency calls were referred to 311, online reporting, or other resources. *This should increase in future months as Case Service was turned off for a few days due to technical issues.*
- Logging Recorder Replacement** – *Now Live!* Over the next 2 months, additional components will be implemented, including a program that analyzes call and radio traffic to propose ideal scheduling options, QA software to automate phone and radio traffic research, and speech analytics to allow keyword searches.
- Portable GPS** – Provides the ability to request GPS location of portable radios. *Testing is complete!* BOEC will be working with partner agencies to establish operational policies.
- Non-Emergency Caller ID** – Conversion to Case Service disconnected caller-ID. An upgrade to non-emergency infrastructure is needed, and our work is being scheduled. *Estimated completion: Summer 2024.*
- Vesta 911 Phone Upgrade** – The 911 phone system hardware is nearing the end of life and is due for an upgrade. *Scheduling in Fall 2024.*
- Non-Emergency Calls** – In addition to using Case Service for triage, we are researching other potential options for reporting police non-emergency incidents, such as online or mobile app options. *Send ideas to the tech team!*

## Dispatch Staffing

As of December 1, 2023



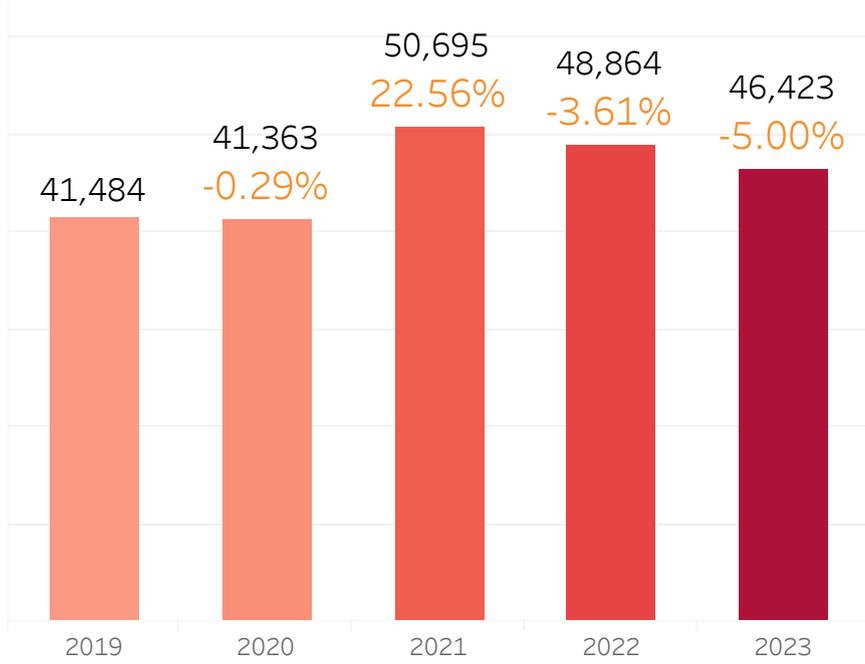
Sr. Dispatchers (911, Police, Fire Certified)	68
Certified Police Dispatchers	1
911 Certified Only	3
Fire Dispatch Trainees (911, Police Certified)	6
Police Dispatch Trainees (911 Certified)	17
Call Taking Trainees (No certifications)	12
Academy Trainees (No certifications)	8
Vacancies	21
<b>Total</b>	<b>136</b>

## Call Answering: November, 2023

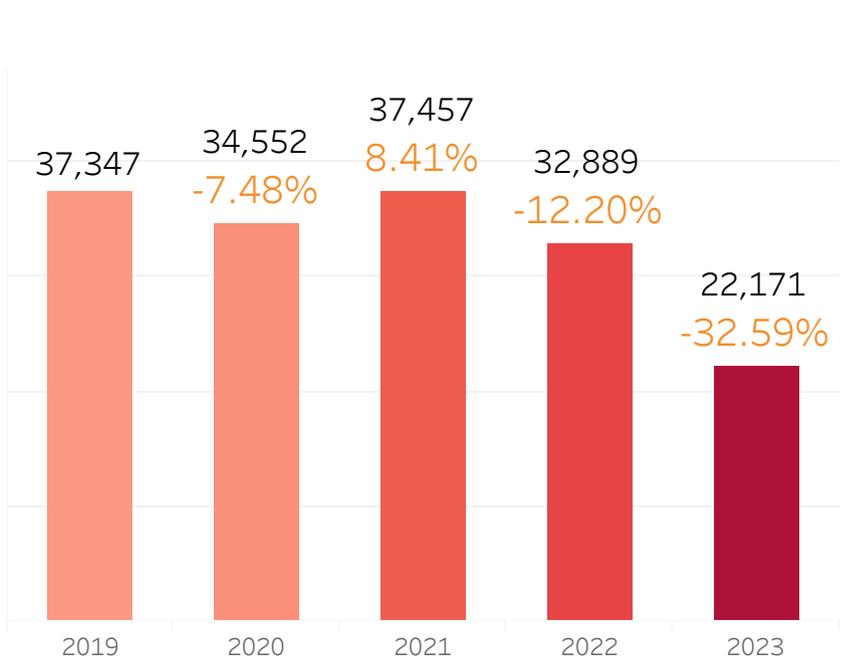
- 40,005 9-1-1 calls answered
- 51% within 15 seconds
- 55% within 20 seconds

**NENA Standard:** 90% of all 911 calls shall be answered within fifteen seconds. 95% of all 911 calls should be answered within 20 seconds.

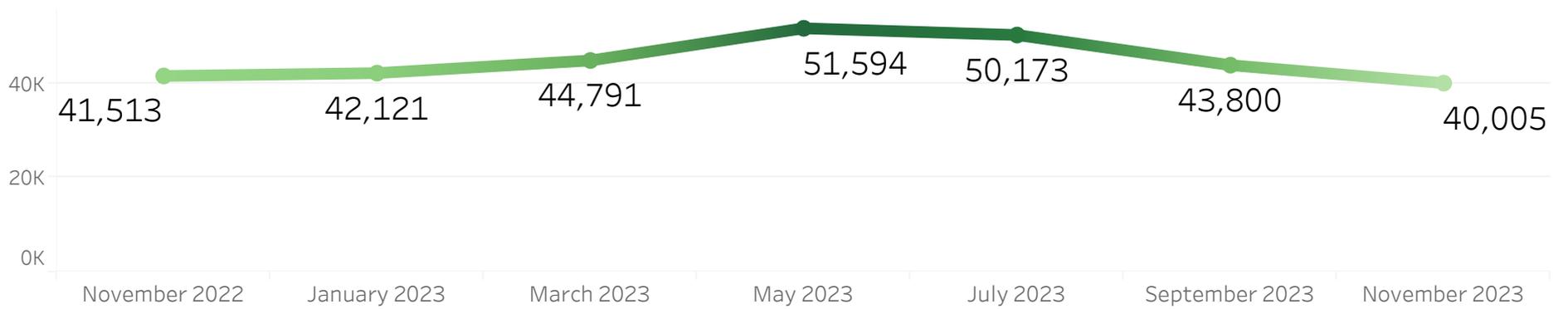
### November Total 911 Call Volume (Includes 911 caller-disconnected calls)



### November Non-911 Call Volume

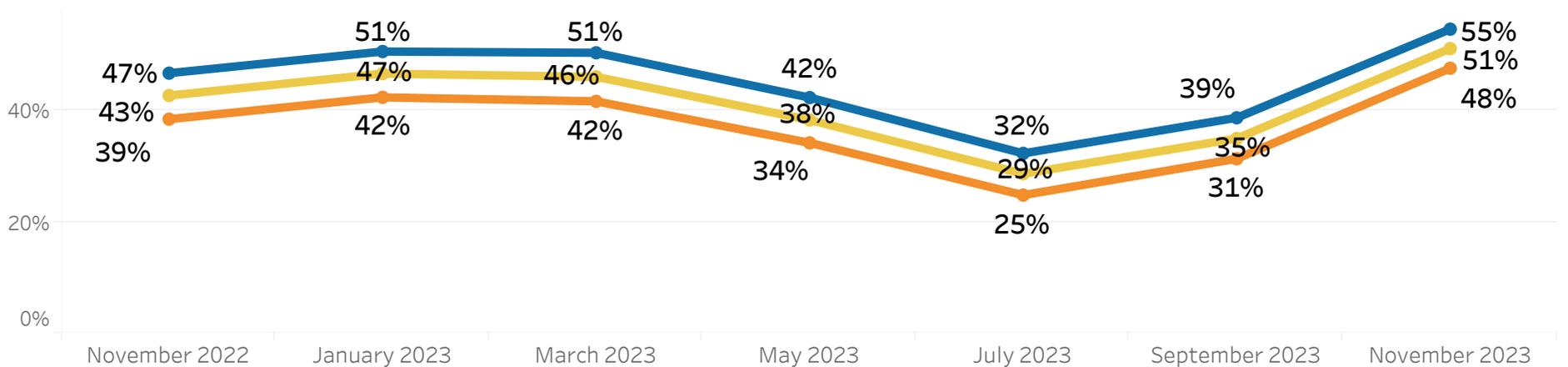


### 9-1-1 Calls Answered



### 9-1-1 Call Answering Performance Trends\*

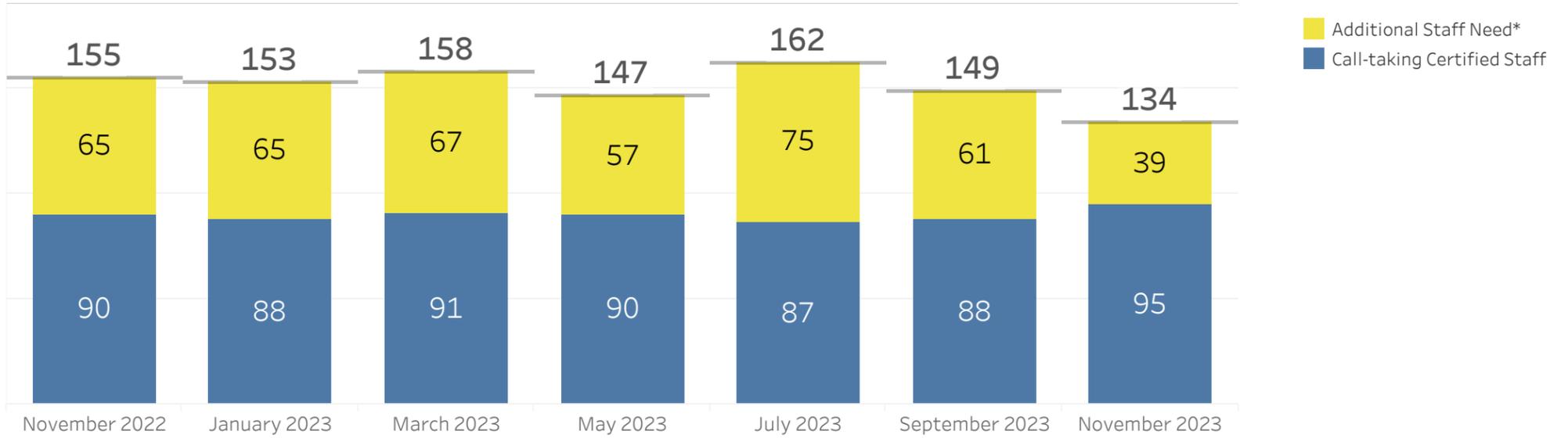
NENA Standards: 90% answered within 15 seconds; 95% answered within 20 seconds



■ Within 20 Seconds   ■ Within 15 Seconds   ■ Within 10 seconds

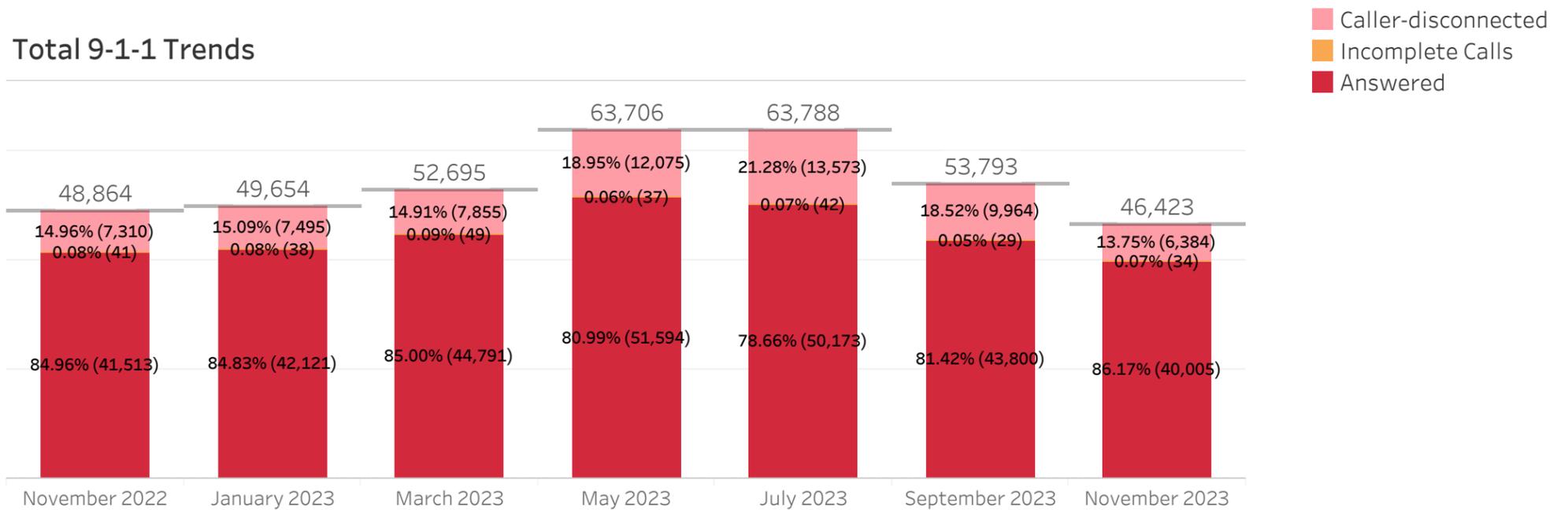
\*Caller-disconnected calls are not included.

### Certified Dispatch Staffing Required to Answer 9-1-1 Calls Within 15 Seconds\*



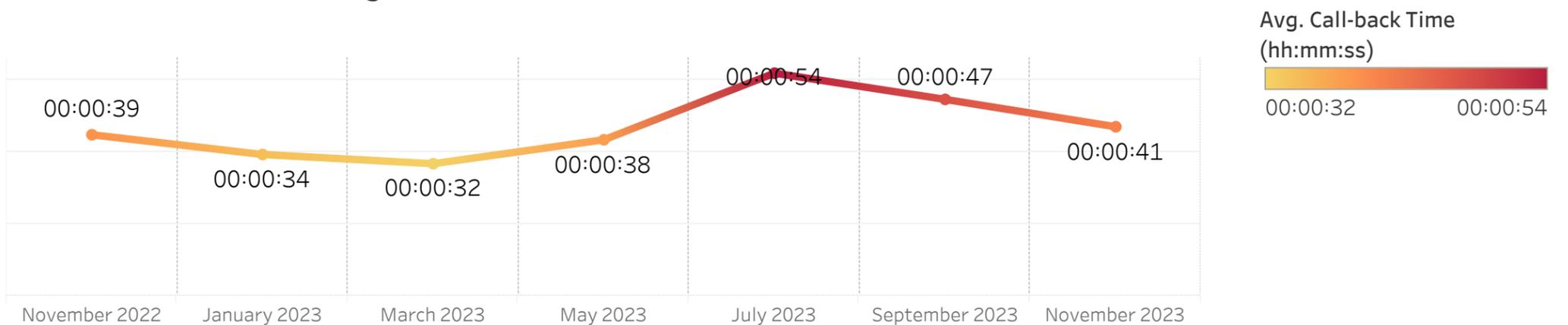
\*Varies by workload call volume and processing metrics.

### Total 9-1-1 Trends



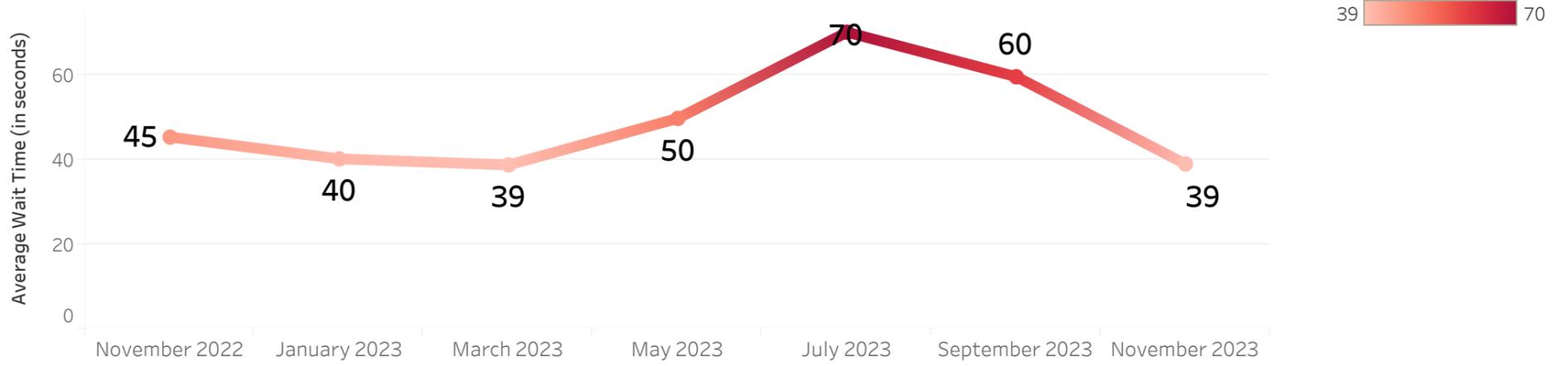
\*Incomplete calls: calls with no talk-time, which require call-taker callback.

### Caller-disconnected Average BOEC Initial Call-back Time Trends\*



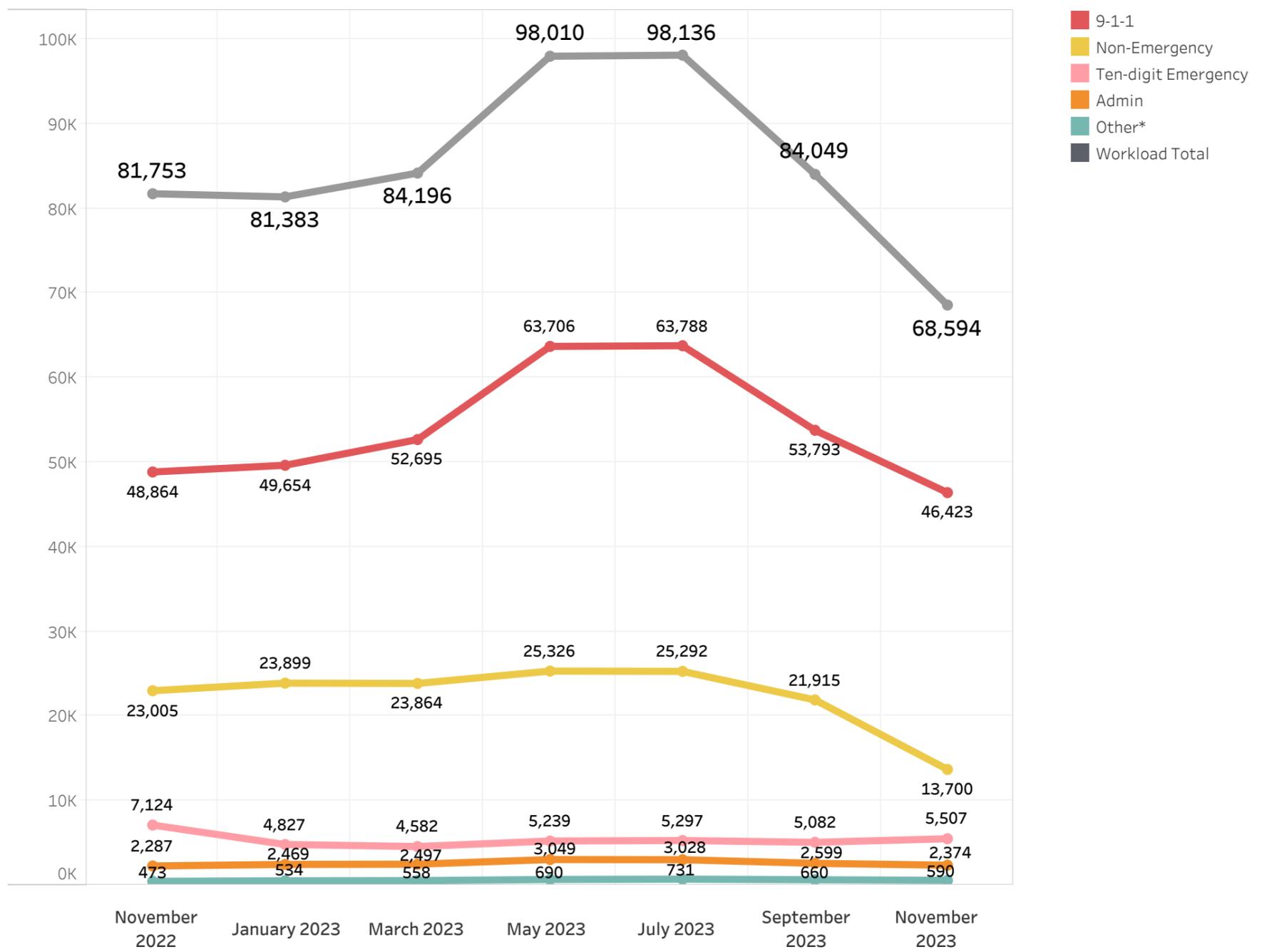
\*Call-back time is measured from when the call was identified by the BOEC phone system to the first call-back attempt by the BOEC AAC system starting May 17, 2022.

### 9-1-1 Average Wait-to-answer Time Trends\*



\*Caller-disconnected calls are not included.

### BOEC Workload Call Volume

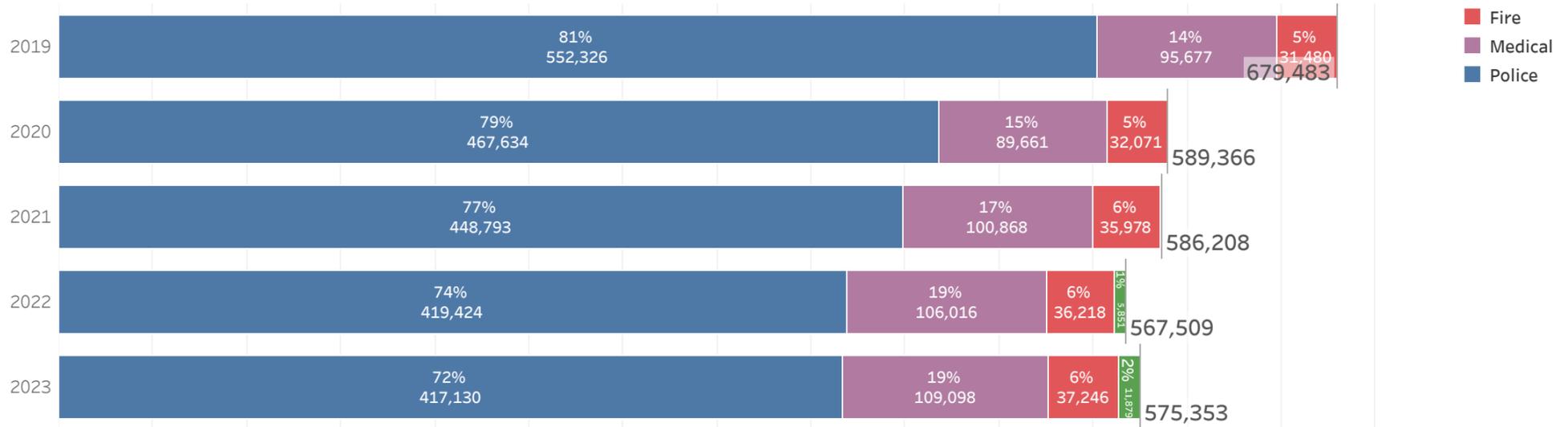


	November 2022	January 2023	March 2023	May 2023	July 2023	September 2023	November 2023
9-1-1	48,864	49,654	52,695	63,706	63,788	53,793	46,423
Non-Emergency	23,005	23,899	23,864	25,326	25,292	21,915	13,700
Ten-digit Emergency	7,124	4,827	4,582	5,239	5,297	5,082	5,507
Admin	2,287	2,469	2,497	3,049	3,028	2,599	2,374
Other*	473	534	558	690	731	660	590
<b>Workload Total</b>	<b>81,753</b>	<b>81,383</b>	<b>84,196</b>	<b>98,010</b>	<b>98,136</b>	<b>84,049</b>	<b>68,594</b>

\* Other: Ringdowns, Alarm, Mutual Aid, TTY, Operator Assisted

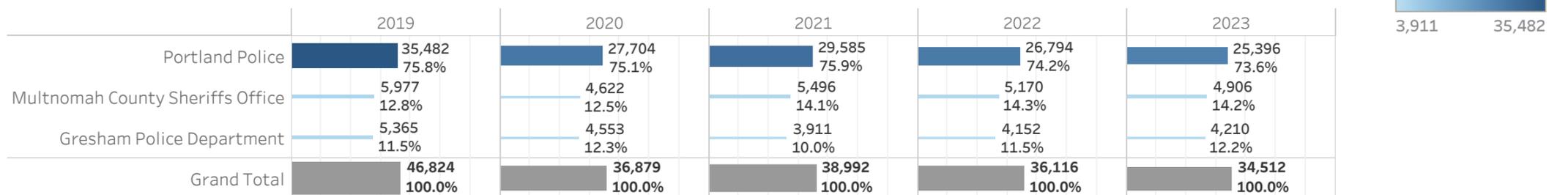
# Dispatch Workload/CAD Incidents

January through November

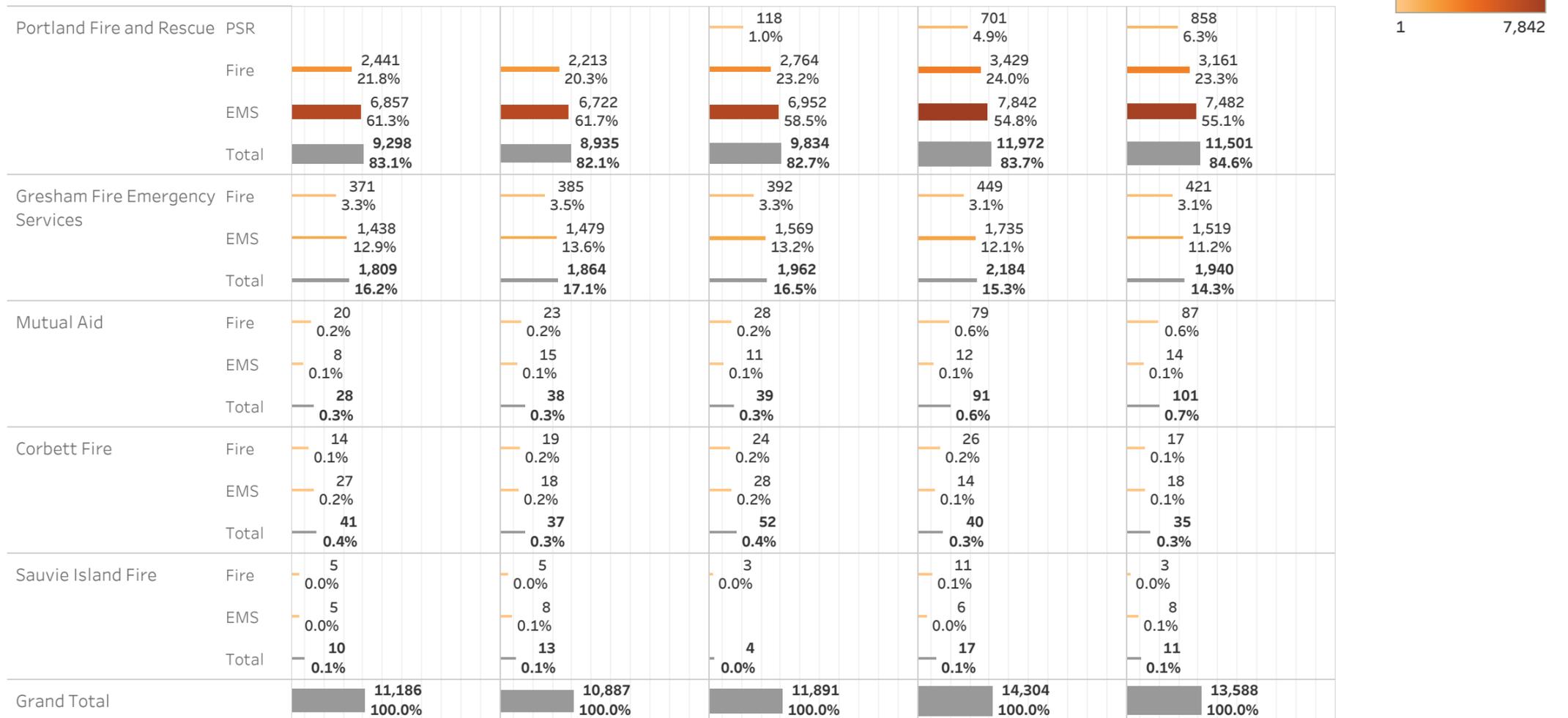


# Dispatch Workload/CAD Incidents by Jurisdiction

November



Dispatch Workload/CAD Incidents by Jurisdiction  
November



All Disciplines Grand Total	2019	2020	2021	2022	2023
	58,010	47,766	50,883	50,420	48,100



# STAFF REPORT

**SUBJECT:** REPORT: PARK'S ADVISORY COMMITTEE'S PROPOSED ADDITIONS TO DESIGNATED ON-LEASH PARKS

**MEETING TYPE:** City Council - Regular Meeting      **MEETING DATE:** January 23, 2024

**PRESENTER:** Travis Hultin      **DEPARTMENT / AFFILIATION:** Public Works

**ACTION REQUIRED:** Information / Discussion      **PUBLIC HEARING:** No

**COMMITTEE / COMMISSION RECOMMENDATION:** Approval      Parks Advisory Committee

**STAFF RECOMMENDATION:** None Forwarded

**Exhibits:**

- A. Exhibit Map: PAC-proposed on-leash neighborhood parks
- B. Pages 15 & 27, Appendices B5 & B6, of the final approved 2023 Parks Master Plan
- C. Resolution #2611
- D. Parks Advisory Committee Minutes – December 20, 2024 (Item 6 – dogs)

**Subject Relates to:**

- Council Goals       Legislative       Land Use / Development       Other (describe)

PAC Recommendation; implementation of Resolution #2611

**Discussion Points:**

- Should dogs be allowed on-leash in all Neighborhood Parks as recommended by the PAC?
- What modifications, if any, would the Council make to the PAC's recommended list of additional on-leash parks?
- Would the Council like Staff to return at a later meeting with a draft resolution to designate some or all of the PAC's recommended parks as on-leash (dogs allowed)?
- Enforcement of pet rules for parks is an existing and ongoing challenge, whether or not dogs are permitted in any parks.

**Background:**

Title 13 of the Troutdale Municipal Code addresses “Street Trees, Parks, and Recreation Areas”.

Chapter 13.20.160, Domestic Animals, addresses “dogs and other domestic animals”. Dogs specifically are by far the most common domestic animal that park users might bring to a City park, with all other domestic animals combined constituting a tiny percentage. Therefore, for ease of the reader, wherever the term “dog” is used herein it should be understood to refer to “dogs or other domestic animals”.

Troutdale Municipal Code 13.20.160 states that dogs are generally prohibited from all City parks and Greenways, both on and off-leash. The recently revised code stipulates that the Council may by Resolution designate parks where dogs are generally permitted on or off-leash. The code also reserves authority to the Council to designate pet areas (within parks) where dogs are permitted either on or off-leash.

Despite prohibitions in the previous and revised code, dog walking is ubiquitous in most or all City parks. The public outreach process conducted by MIG as part of the recently approved Parks Master Plan process indicated that the community views dog-friendly park access as the most popular overall choice for improvements in the City’s Parks system. Exhibit B attached herewith, from the Parks Master Plan, reflects dog-friendly park access as the top-rated parks priority for Troutdale residents overall, and in 6 out of 10 neighborhoods sampled, including the entire east side of the City.

While an exhaustive review of every single municipality’s and parks district’s rules in the Metro area is beyond the scope of this report, every such park operator that the staff did research broadly allows dogs on-leash in their parks. This includes all of the east county cities (Gresham, Fairview, Wood Village), the Cities of Lake Oswego, Happy Valley, Hillsboro, Sandy, West Linn, and Portland, the community of Damascus, and the Tualatin Hills Park and Recreation District. The only exception found is Metro; Metro does not allow dogs in Metro-operated parks.

The Parks Advisory Committee spent considerable time reviewing and discussing proposed updates to the parks code as it relates to dogs at its regular meetings during the months of July, August & September 2023. They provided several opportunities for public input, and heard public input, in addition to the substantial public input provided by the Parks Master Plan. Ultimately, on 9/20/2023 the PAC voted to recommend an updated ordinance that generally allowed dogs in City parks, while including provisions establishing administrative authority to exclude dogs from select parks or designated areas within parks. The PAC’s input, perspectives, and collaboration were invaluable in the process of drafting the proposed ordinance presented to the Troutdale City Council, and by extension the modified version ultimately adopted by Council.

At the October 10, 2023 City Council Meeting, staff presented to Council an ordinance amending the municipal code as developed in collaboration with the PAC. This version of the ordinance removed the prohibition of on-leash dogs in City parks generally, while establishing administrative authority to designate entire parks, or areas within parks, as prohibited for dogs or other domestic animals. This

ordinance also addressed definitions, rules for dogs in parks, and updates to the enforcement provisions of the parks code. The Council rejected that proposed ordinance, holding that dogs should not be generally allowed in City parks, and should only be permitted in select parks to be chosen by the Council. The Council provided direction to staff that dogs should still be excluded broadly from all City parks, and that a revised ordinance should establish that the Council may designate by Resolution any park(s) that generally allow dogs on-leash. The Council directed staff to bring back such version of the ordinance at a later date.

At the November 14, 2023 and December 12, 2023 regular Council meetings, Staff presented to Council a revised ordinance in accordance with the Council's direction provided at the October 10<sup>th</sup> meeting. Council discussed the matter thoroughly and held public hearings on the matter, receiving testimony generally in support of allowing dogs into some or all City parks. The Council adopted the revised ordinance (Ordinance 888) on December 12<sup>th</sup>, and the ordinance became effective on January 11, 2024. Per Ordinance #888, on-leash (or off-leash) dog parks can be designated by Resolution of the Council. Also on December 12<sup>th</sup>, the Council concurrently adopted Resolution #2611, designating Sunrise Park and Beaver Creek Canyon Greenway as on-leash parks, designating the existing off-leash dog park at Columbia Park, and additionally designating Columbia Park on-leash to the limited extent needed for access to the off-leash park. The on-leash and off-leash designations of Resolution #2611 became effective on January 20, 2024. Resolution #2611 additionally stated that it is important for the Parks Advisory Committee to suggest additional parks to allowed leashed dogs for Council consideration.

The City held the grand opening of its first-ever off-leash dog park at Columbia Park on October 22nd, meeting a long-held goal of the City and one of the goals outlined in the Parks Master Plan, to address the community's need for a place to exercise their dogs and for socialization of dogs and people. The off-leash dog park, and the designation of Sunrise Park and the Beaver Creek Canyon Greenway as on-leash parks, incrementally increased the availability of pet friendly parks for Troutdale residents. While other dog-friendly parks exist in east county as well, none of these options are within walking distance or a short drive for most residents and are not convenient nor readily accessible for the frequent, even daily, active recreation or exercise with their pets that many residents desire.

**Summary:**

Following Resolution #2611, the Parks Advisory Committee discussed this topic at their December 20, 2023 regular meeting and concluded to recommend all Neighborhood Parks be designated as on-leash. Neighborhood Parks are (see attached exhibit map):

- Woodale Park
- Weedin Park
- Kiku Park
- Lewellyn Park
- Sandee Palisades Park
- Helen Althaus Park
- Cannery Park
- Sweetbriar Park
- CP Park

This PAC recommendation is presented here tonight for the Council's preliminary consideration and discussion. Upon reaching a conclusion regarding the PAC's recommendation, Staff is requesting direction from the Council for a list of additional parks to designate on-leash that Staff should bring back in a Resolution at a future council meeting for further consideration and adoption.

**Pros & Cons:**

Pros:

The PAC's proposed list of additional designated on-leash parks:

- Provides local and more easily accessible access to pet-friendly parks to many neighborhoods throughout Troutdale.
- Aligns with the community's desires expressed through the Park Master Plan, and the outreach that was conducted during the Parks Master Plan process.

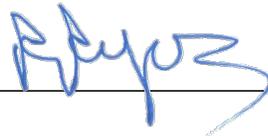
Cons:

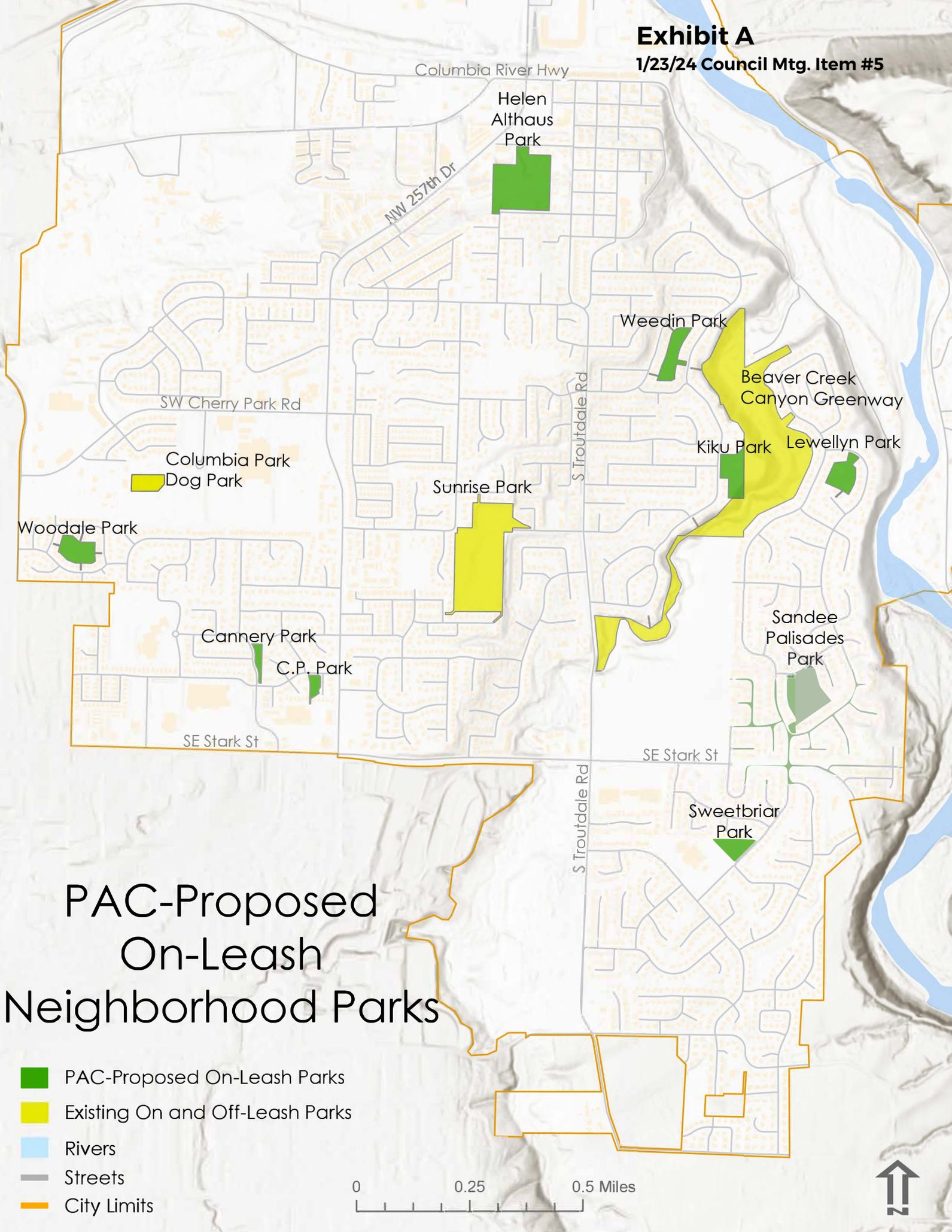
- Where parks are designated as on-leash parks, irresponsible dog owners may lead to sanitation or other issues, and require enforcement (though this would be comparable to the status quo).

**Oversight:**

- *Budget Impact:*  Yes, current year (describe)  Yes  N/A
- *Community Involvement Process:*  Yes (PAC, Parks Master Plan, previous Council meeting)  N/A
- *Approval by City Attorney:*  Yes  N/A

**Reviewed and Approved by the City Manager:** \_\_\_\_\_





# PAC-Proposed On-Leash Neighborhood Parks

- PAC-Proposed On-Leash Parks
- Existing On and Off-Leash Parks
- Rivers
- Streets
- City Limits

0 0.25 0.5 Miles



**GOAL 1: PARK ACCESS AND DIVERSITY**

Ensure that all neighborhoods within the city are adequately served by a variety of recreation areas and facilities.

*Objectives*

- 1.1. Provide community parks at a level of service of 3.3 acres per 1,000 persons.
- 1.2. Provide neighborhood parks at a level of service of 1.8 acres per 1,000 persons.
- 1.3. Acquire land for parks in underserved areas with the greatest need.
- 1.4. Collaborate with the School District to allow public use of school facilities during non-school hours.
- 1.5. Consider the acquisition of parks and conservation lands that have community-wide significance, such as historic, cultural, archaeological, natural or other meaningful features.
- 1.6. Explore options for providing structured recreation facilities including a community skate park and disc golf course.
- 1.7. Explore options for allowing on-leash dog access to parks as well as an off-leash dog park.
- 1.8. Provide more diverse play opportunities such as nature play, creative play, and a splash pad.
- 1.9. Increase amenities to support outdoor gatherings and events in parks.

## KEY NEEDS

There are several key needs based on results of the community outreach process. Recreation trends at the national, state and regional level provide additional insight on popular activities, challenges, and potential opportunities to consider in the city's park and recreation system.

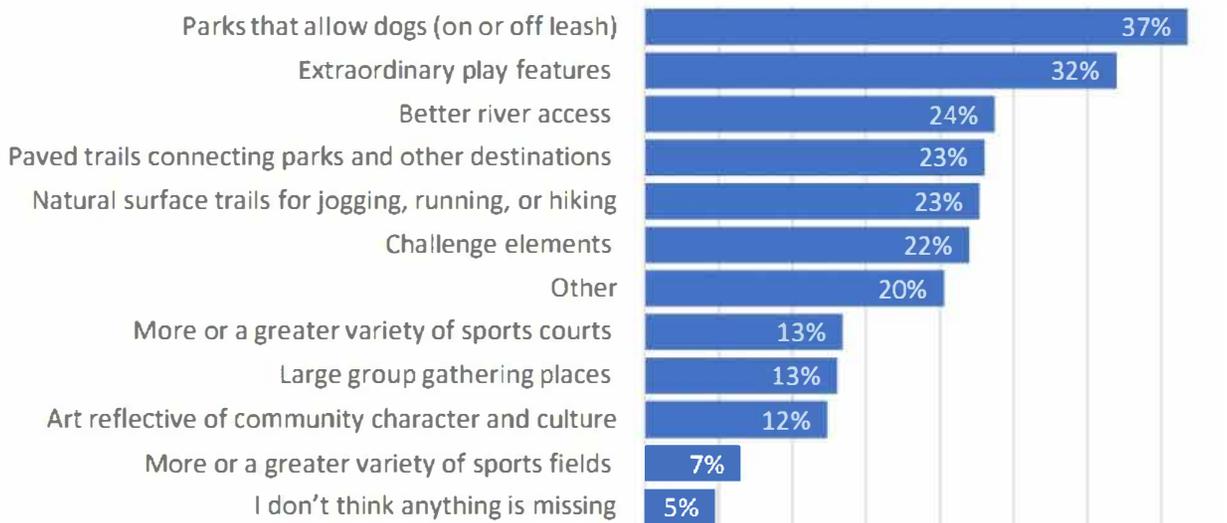
This section includes relevant needs from the Statewide Comprehensive Outdoor Recreation Plan (SCORP). Oregon Parks and Recreation Department relies on the SCORP as criteria for distributing important grant funding sources to local communities.

The COVID-19 pandemic has resulted in more people venturing out for recreational, social, and physical and mental health purposes. The 2021 Outdoor Foundation Outdoor Participation Study (OFOPS) reported the largest single-year jump in outdoor activity participation between 2020-2021. Research done by the Outdoor Industry Association indicates

that three-quarters of new outdoor recreation participants want to continue their increased outdoor activities.

According to the online questionnaire, parks that allow dogs (37%), extraordinary play features (32%), better river access (24%) and paved and natural surface trails (both 23%) were the top opportunities currently lacking in existing parks. Open ended responses added ideas including a skatepark, disc golf play and pickleball courts. Figure 7 shows top responses based on respondent location within Troutdale by neighborhood.

Figure 7. "What is missing or needed most in Troutdale's parks?"  
Online Survey Questionnaire Responses



Source: MIG

- When asked what would makes programs, events and services more appealing, the top responses were more options that are low cost or free (47%), more options that are held on weekends (35%) and more options that are held in the evening (25%).

## PRIORITIES

- Respondents provided input on priority improvements for the future. Overall, parks that allow dogs (37%), extraordinary play features (32%), better river access (24%) and paved and natural surface trails (both 23%) were the top responses. Open ended responses added ideas including a skatepark, disc golf play and pickleball courts. Figure 4 highlights top responses based on respondent location within Troutdale by neighborhood.

*Figure 3: “What is missing or needed most in Troutdale’s parks?”*

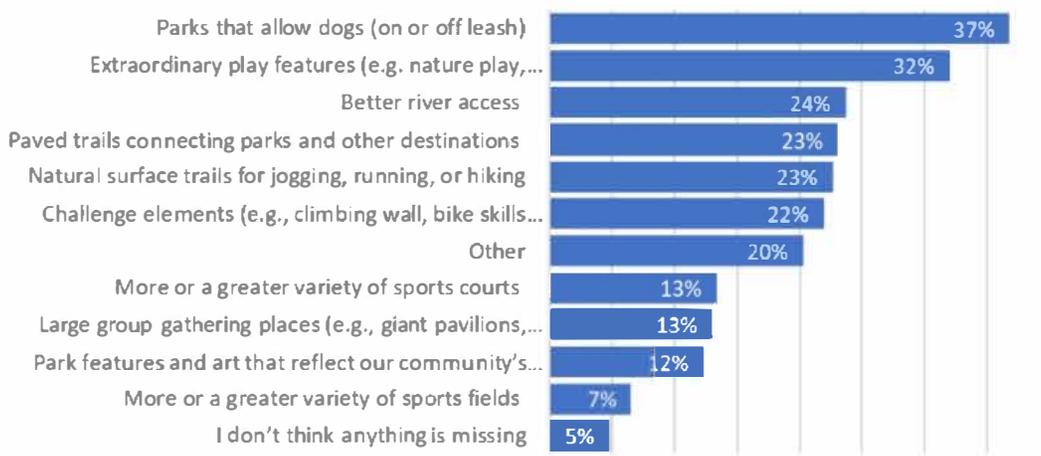
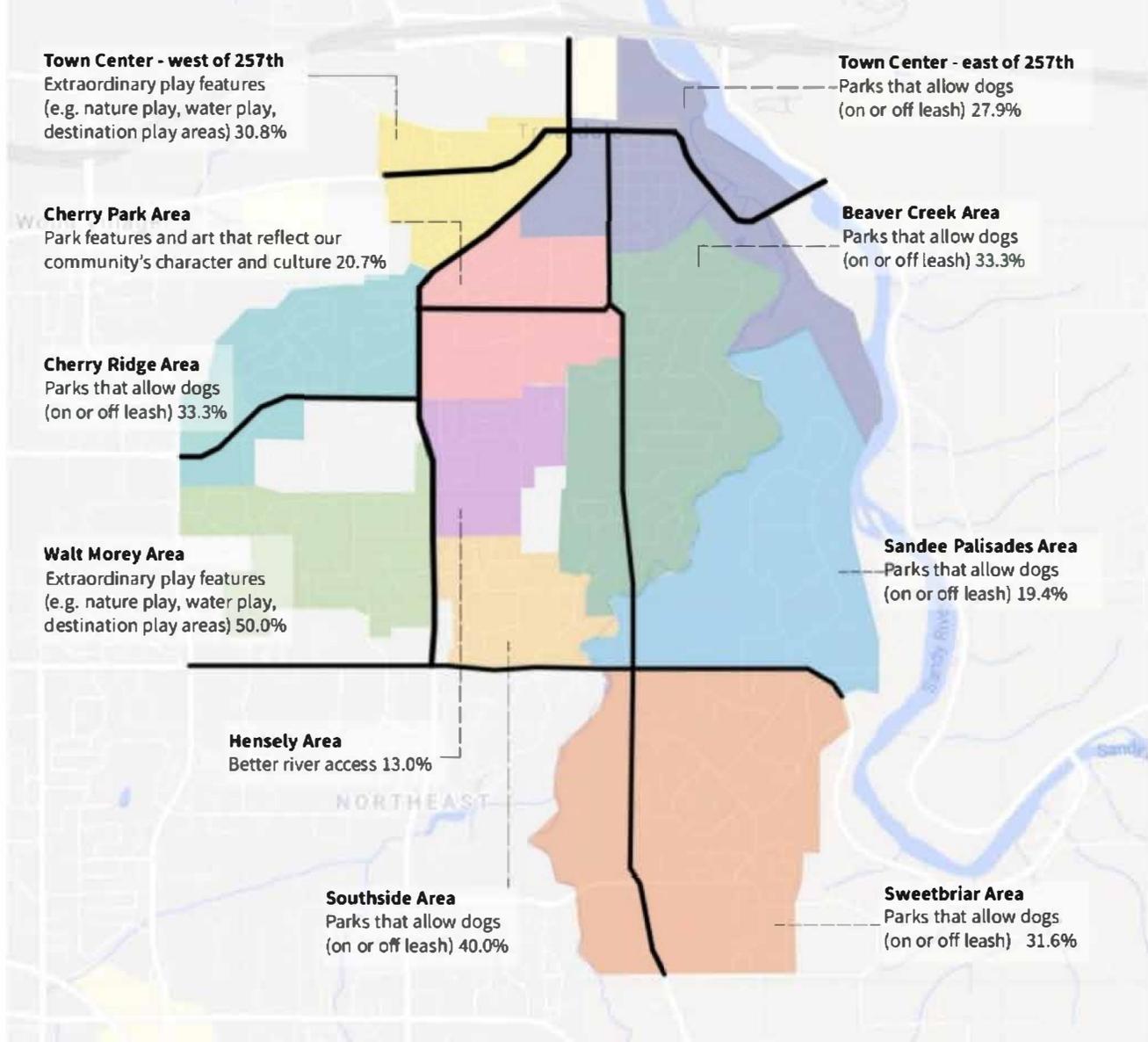


Figure 4: "What is Missing or Needed Most?" Top Responses by Neighborhood

### Q13. What is missing or needed most in Troutdale's parks?



## **RESOLUTION NO. 2611**

### **AN RESOLUTION DESIGNATING ON-LEASH AND OFF-LEASH PARKS**

#### **THE TROUTDALE CITY COUNCIL FINDS AS FOLLOWS:**

1. Current Municipal Code Chapter 13.20 prohibits dogs and other domestic animals, on or off leash, from entering all Parks & Greenways in The City of Troutdale.
2. Respondents to a community survey conducted in 2023 in the drafting of the Parks Master Plan chose “parks that allow dogs” as the highest-ranking response to the question “what is missing or needed most” in Troutdale Parks.
3. Dogs and other domestic animals remain prohibited in City parks, generally.
4. Pursuant to the amendment to Municipal Code Chapter 13.20, effective on January 19<sup>th</sup>, 2024, it is under the purview of the City Council to select and designate certain City parks where dogs or other domestic animals are generally permitted on-leash by Resolution, and pet areas in parks where dogs are permitted on and/or off leash.
5. It is appropriate to name, at this time, parks or areas of parks, that will allow dogs on-leash and/or off-leash pursuant to the restrictions in the ordinance.
6. It is important that the Parks Advisory Committee suggest additional parks to allow leashed dogs for Council consideration.

#### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TROUTDALE**

Section 1. Sunrise Park and the Beaver Creek Canyon Greenway are designated as On-leash Parks pursuant to the ordinance rules for such parks.

Section 2. The established fenced dog-park area of Columbia Park is designated as a pet area wherein dogs are permitted on and off-leash.

Section 3. That portion of Columbia Park needed, and used, for direct ingress and egress to the Off Leash Dog Park is designated as a pet area that allows dogs on-leash pursuant to the ordinance rules for such parks.

Section 2. This resolution designating parks shall take effect on January 20<sup>th</sup>, 2024.

YEAS: 6  
NAYS: 0  
ABSTAINED: 0



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Randy Lauer, Mayor  
Date: December 13, 2023



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Sarah Skroch, City Recorder  
Adopted: December 12, 2023

**MINUTES**  
**PARKS ADVISORY COMMITTEE**  
**Kellogg Community Room**  
**December 20, 2023**

**Members Present:** Carol Allen - Vice Chair  
Jeff Hutchinson - Chair  
Zach Andrews  
Shelly Reynolds  
Victoria Rizzo -- [arrived late \[37:59\]](#)  
Sherilee Winters  
Robbie Cantrell  
Jim Hill  
Michelle Craver (Alternate)

**Members Absent:** Brenda Austin

**Staff:** Jona Jacobsen, Parks and Facilities Superintendent; Scott Waddell,  
Public Works Engineer

**1. Roll Call:** Jeff called the meeting to order at 7:00 pm.

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**6. Review of City Council's process with the Dogs in Parks Ordinance; Discussion of PAC-recommended parks for allowing dogs on-leash in 2024**

[This agenda item was addressed following Item 3 Communication from Staff](#)

Jona reported that over the last few months, the Dogs Ordinance has been modified at the request of City Council so that the Director of Public Works no longer had the authority to designate on-leash dog recreation areas in city parks. The authority was held by City Council. In the most recent round of discussion, Council approved Resolution No. 2611, which officially designated both the new dog park at Columbia Park as the City's only off-leash recreation area and included Sunrise Park and Beaver Creek greenway as on-leash dog recreation areas. Public Works had done extensive review of the DEQ stormwater permits to confirm the City could still qualify for the necessary permits and allow the dog recreation.

- He clarified Columbia Park was also designated an on-leash area in order for people to walk their dogs on-leash to the off-leash area and back. Every other park would be subject to review on a case-by-base basis by City Council. College Nature Park was not part of the allowed on-leash dog area in the Beaver Creek greenway, which he believed was leased from Mount Hood Community College; the City did not actually own the property.

[Jeff \[15:52\]](#) said College Nature Park and the greenway connected, and people walked their dogs all along Troutdale Road in the area. Jona replied he would be open to the recommendation of adding College Nature Park to the list of on-leash dog areas, noting he had added the item to the agenda in case the PAC wanted to recommend additional parks to City Council as on-leash areas. The Committee could talk about and review individual parks and add them to a list of suggestions for Council.

Shelly said all the neighborhood parks needed to be on-leash. People would use them. If the Council were to designate them as no dogs, what would the Council do about enforcement.

Jeff [17:11] stated he went to all the parks on Monday, and most have a generic sign "No pets allowed." The same parks had pet way stations, and people were walking their dogs. If responsible pet owners were using the pet way stations, he did not see the issue unless City Hall were receiving a lot of complaints about people walking their dogs in the parks. He was not saying every park should allow dogs as some playground areas have low fences which should be off-limits.

Carol [17:59] spoke about bringing her grandchildren to parks that have signs and the bags. The dogs were not on-leash; they were playing balls with their owners. She was angered about that because she had a one-year-old running in the park. When she walked her own dog, she was on a leash. Her concern and frustration was the PAC spent months talking about the Master Plan about all the parks and dog parks and the off-leash park, sent their recommendations to City Council, and then all of a sudden, there were new ordinances and changes. It was frustrating to her because she wanted to know why she was on the PAC and why did the City ask her opinion. Why does the PAC come up with the agreements they talk about, and then City Council just changes it. She was curious as to how it worked because the PAC was not the only committee causing her frustration. She served on four committees. When the City Council would talk about parks in the future, she would like a heads-up. If the matter comes up again, she would like to address the City Council and ask why they would change what the PAC spent months coming to an agreement on. She wanted to know the Council's perspective.

Jona said he understood Carol's frustration.

Shelly said she had some time off when the days were sunny but very cold. She paid attention to the residential Llewellyn Park as she worked in her yard. There were 12 visitors, two of which were kids on bikes. One was a couple playing tennis. The rest were people walking their dogs. One family walked their dog off-leash. She knew the dog well, so she was not surprised. He would not give anyone the time of day. The rest of the dogs were on-leash. She would say the park was primarily a park where people walk their dogs. When people are not playing tennis, they will shut the gates and play ball with their dogs in the tennis courts. She could not see designating a residential park like Llewellyn as a no-dogs-allowed park.

Jona believed what Shelly described was reflected in the surveys conducted during the Parks Master Plan process. Most people who live in Troutdale would not drive their dog to Thousand Acres when they have a spare hour.

Sherilee [23:17] said most Troutdale citizens, about 90 percent she had talked with, were responsible owners, picked up after their dogs, kept their dogs on-leash, or asked people if they mind if they want to run their dogs. There was always the percentage that was not responsible, irritating everyone else.

Shelly said she would love to see dogs allowed on-leash, the ordinance posted, and a fine posted. Jona replied the question of enforcement came up frequently and was something everyone was concerned about, the Council included, noting while law enforcement was not something in Parks workers' job description or their union contracts or not something Multnomah County Sheriffs have the capacity to do at all times, it was important piece of the puzzle. To that end, he

was searching for solutions. There were options for part of the year, at least for the summers, for contracting private security companies that have employees that are CJIS-certified and are able to issue citations. The cost comparison could be discussed between police doing enforcement or hiring in-house park rangers.

Jeff [25:52] stated the PAC should also discuss which parks should be off-limits to dogs. He believed Glenn Otto was one.

Sherilee noted the problem with Glenn Otto was Sugarpine was right there, asking where the fine line would be.

Jeff [26:30] said there would have to be a boundary between Sugarpine and the park.

Jona stated Sugarpine sat within the boundary of the park. If there were a Parks policy saying dogs were not allowed, then the dogs would not be allowed at Sugarpine. If a change would go on the books saying dogs were prohibited from Glenn Otto, that would need to be communicated to Sugarpine management because in the past Sugarpine has posted on social media that dogs were welcome at their establishment.

Shelly suggested a sign like "no dogs beyond this point." Jona noted that was the situation with the beach, yet dogs were frequently on the beach. He believed such a thing only adds to people's confusion. It made sense to him that if dogs were not allowed on the beach, they should not be allowed in the park or vice versa.

Carol believed dogs should not be allowed at Glenn Otto, and the sign should plainly state so as it was easier to enforce and would prevent misunderstandings.

Jeff [29:00] agreed with Shelly that the neighborhood parks should allow dogs. He believed there should be at least one community park where people can go where there were no dogs. Glenn Otto fit the bill because the City did not want dogs on that part of the Sandy River.

[30:01]

Jeff [30:47] asked if Jona were sure that Sugarpine was within Glenn Otto's boundaries. He had asked Tim Seery who said it used to be part of the park but it had a little offset now. Jona replied that Sugarpine's seating area was within the park and they use Park parking as they have no designated parking spaces. Jeff said the signage would have to be clear. Jona stated he did not know what percentage of Sugarpine's business was people going off of I-84 with their dog in tow, stopping to get a milkshake. It was not his intention to hobble their business, and he would not want to risk people leaving their dogs in a hot car in the summer either. He wondered if there should be a small, enclosed grassy area where people can let their dogs out of their car, at least momentarily.

Sherilee [32:54] said she had talked before about a restroom issue where one must enter even farther into the park to where the restrooms are. It seemed like Sugarpine should provide restrooms for their customers. It would present an issue if one were at Sugarpine and did not want to leave one's dog in the car but one had to use the restroom in an area where dogs were prohibited.

Shelly suggested if the PAC would recommend the no-dogs rule encompass the entire Glenn Otto Park, the City would have to make sure the word gets out on all the City's social media pages, published in The Champion, and put it on the billboard as one pulls into Troutdale so that people would have an opportunity to be informed not to bring their dog.

**Robbie Cantrell moved to call to a vote whether to designate Glenn Otto Park as dog-free. Carol Allen [36:39, 37:19] seconded the motion.**

**A roll call vote was taken. Ayes: Carol Allen, Sherilee Winters, Jeff Hutchinson, Zach Andrews, Robbie Cantrell, Shelly Reynolds, Victoria Rizzo, and Jim Hill. Nays: None. Abstaining: None. The motion passed 8 to 0.**

**Shelly Reynolds moved that residential neighborhood parks be made available to dogs on-leash. Zach Andrews seconded the motion, which passed unanimously.**

**A roll call vote was taken. Ayes: Carol Allen, Sherilee Winters, Jeff Hutchinson, Zach Andrews, Robbie Cantrell, Shelly Reynolds, Victoria Rizzo, and Jim Hill. Nays: None. Abstaining: None. The motion passed 8 to 0.**

Jona confirmed he would likely be the one to present the PAC's recommendations to City Council. He welcomed all the PAC members to attend and would remind them of the date of the meeting via email. Travis Hultin likely would be there as well, given how involved he had been in the whole process.

**Jeff moved to close debate on the Dog Parks Ordinance talk. [40:16] Shelly Reynolds seconded the motion, which passed unanimously.**

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